

**MINUTES OF THE GOVERNING BODY OF THE CITY OF ZAVALLA, TEXAS
REGULAR SESSION MEETING ON TUESDAY, JANUARY 11, 2022, AT 6:00 P.M., IN
CITY HALL OF ZAVALLA.**

COUNCIL PRESENT: Kim Retherford, Pam Hooks, Hulon Miller, Stacy Marshall

COUNCIL ABSENT: Mayor Carlos Guzman and Joy Yarbrough

STAFF PRESENT: City Secretary, Waunesa Herrington, Public Works Director, Daryl Cheney, Court Clerk, Aimee Cloutier, Luitenant James Denby, Chief of Police, Chris Wade, Animal Control Officer, Lane Havard

GUEST PRESENT:

CALL TO ORDER: Mayor Pro-Tem, Kim Retherford called the meeting to order at 6:00 p.m. established a quorum, and welcomed all guest.

Brother J.P. Hopkins gave the invocation

OPEN FORUM: This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Melvin Litton spoke to the Council and Citizens of Zavalla. He informed everyone he is running for Precinct four commissioner. He informed the council that he was running for office because he is not satisfied with how things are going on in our precinct. He would like to take \$21,000 out of his salary and put it back into the road budget for precinct four. Mr. Litton owns a major construction company and says this qualifies him for the job. Mr. Litton stated he would like to bring in a subdivision to Zavalla and he will not forget about the citizens on the south end of the county. Finally, Mr. Litton stated he would help the City of Zavalla with their roads like they used to do in the past.

Brenda Cox spoke directly to the council. She has spoken to several people about the loud explosions going on over town. She wants the city to make or enforce an ordinance for loud noises and it is simply about courtesy.

ZAVALLA VOLUNTEER FIRE DEPARTMENT REPORT:

Chief Wade with the Zavalla Volunteer Fire Department said they will be hosting a political forum at 6:00 p.m. on February 12, 2022. During this time, they will also be doing a cake and pie auction. Mr. Wade stated the ambulance company is doing great and the fire department has a few new members.

Item #1 Update on Hazard Mitigation Grant.

Mayor Pro-Tem Kim Retherford gave an update on the mitigation grant and explained to the council and guest that there was a meeting held last Thursday. 3.6 million dollars has been awarded and became official in November 2021. Mrs. Retherford stated it would be close to a year before the project would official start due to the engineers not having their part completed until December 2022. Retherford explained to the council and citizens what roads, water lines, and possible culverts would be repaired. The project has a completion deadline of January 31, 2025.

Item #2 Discuss and possibly approve Public Investment Policy.

City Secretary, Waunesa Herrington explained what the Public Investment Policy was and what needed to be done. Stacy Marshall made the motion to approve naming City Secretary and Mayor to the policy, Hulon Miller seconded the motion, all in favor, motion passed and approved.

Item #3 Discuss and possibly approve employees doing a work log.

Mayor Pro-Tem said this item was mainly for the water and maintenance department. Councilmember Stacy Marshall said she wanted to know what is being done daily by the departments including employees across the board. Mrs. Retherford asked City Secretary, Waunesa Herrington to get a template together and wanted it in place by the following Monday. Mrs. Herrington said it would be the week after because she had training the rest of the week but she would get Christie Dilday, water clerk to complete the task. Kim Retherford said she wants to know where city time is going because there is not a lot of output. Stacy Marshall made the motion to approve the daily work log for all employees, Hulon Miller seconded the motion, all in favor, motion passed and approved.

Item #4 Discuss and possibly approve resignation of Judge.

Mayor Pro-Tem, Kim Retherford read Judge Julie Alston's resignation letter to the Council. Hulon Miller made the motion to accept the resignation letter, Stacy Marshall seconded the motion, all in favor, motion passed and approved.

Item #5 Discuss and possibly approve on what to spend the Corona Virus Local Fiscal Recovery Fund on.

City Secretary, Waunesa Herrington explained there was \$87,000.00 that needed to be spent out of the Corona Virus Local Fiscal Recovery Fund and she needed guidance from the council on what the city could spend the money on. Public Works Director Daryl Cheney told the council they needed lift stations updated and repaired. He explained to the council that the lift station on Barge Road is not working properly as well as the lift stations on Marshall Road, and Parker Road. Hulon Miller made the motion to spend the \$84,000 from the Corona Virus Fiscal Recovery Fund grant on the sewer lift station repairs, Stacy Marshall seconded the motion, all in favor, motion passed and approved.

Item #6 Discuss and possibly approve RV Ordinance

Mayor Pro-Tem Kim Retherford explained to the council that the RV parks in Zavalla City limits would be grandfathered in when a RV ordinance was put into place minus the permits and anything new, they added. Pam Hooks made the motion to table this item, Stacy Marshall seconded the motion, all in favor, motion passed and approved.

Item #7 Discuss and possibly take action on City's property located on North Second Street

The council went into executive session at 6:45 p.m. under 551.072 to discuss the City's property located at 253 North Second Street. The council called Christopher and Amber Reppond into executive session at 6:50 p.m., and the council convened from executive session at 6:50 p.m. Stacy Marshall made the motion to lease the property to Chris Reppond until the city gets the appraisal back. Pam seconded the motion, all in favor, motion passed and approved.

Item #8 Discuss and possibly approve Department Head Responsibilities.

The council went into executive session under 551.074 and 551.071 at 7:02 p.m. and convened from executive session at 8:04 p.m. Stacy Marshall made the motion to table this item on the agenda, Hulon Marshall seconded the motion, all in favor, motion passed and approved.

Item #9: Discuss and possibly take action concerning David Hawkins and Larry Hawkins sewer located at Eagles Nest, 594 East Main Street, Zavalla, Texas 75980.

Stacy Marshall made the motion to pay David and Larry Hawkins \$3,000.00, Hulon Miller seconded the motion, Kim Retherford was for the motion, and Pam Hooks voted Nay. Motion passed and approved.

Item #10 Discuss and possibly approve December 14, 2021 minutes.

Hulon Miller made the motion to approve December 14, 2021 minutes, Pam second, motion carried.

Item #11 Discuss and possibly approve January 11, 2022 bills.

Stacey Marshall made the motion to pay January 11, 2022 bills, Hulon Miller second, motion passed.

Item #12: STAFF REPORTS

1. Police Department Report- Chris Wade, Chief of Police
Chris Wade gave his monthly report and said that everything was going good and the helicopters were not drills.
2. Water and Wastewater Report- Daryl Cheney, Public Works Director
Daryl said they have been patching roads. Txdot is pouring a concrete driveway for the main sewer lift station. Hulon Miller asked when the tank going to be repaired on Marshall Street, Daryl said they are supposed to put the City of Zavalla on a list, we have filled out all the paperwork, we were supposed to do. Hulon asked about the dent in the storage tank.

3. City Secretary Report- Waunesa Herrington, City Secretary
Waunesa told how the Election will be held on May 7, 2022 and the first day to sign up for the election is January 19, 2022 and the last day is February 18, 2022. She will be going to the Election Law Seminar for the rest of the week.

Adjournment:

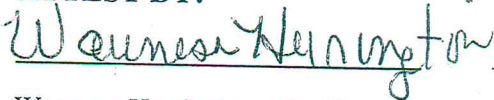
Mayor Pro-Tem Kim Retherford called to adjourn the meeting at 8:29 p.m.

Minutes of the January 11, 2022 Regular Session Meeting approved by the council on this the 15 day of February 2022



Carlos Guzman, Mayor

ATTEST BY:



Waunesa Herrington, City Secretary

STATE OF TEXAS §

ANGELINA COUNTY §

CITY OF ZAVALLA §



City of Zavalla
Regular Called Meeting
February 8, 2022

Mayor Pro-Tem Kim Retherford called the meeting to order at 6:00 p.m. on February 8, 2022. Kim established a quorum, welcome guest.

Council present was Mayor Carlos Guzman, Mayor Pro-Tem Kim Retherford, Pam Hooks, Joy Yarbrough, and Stacey Marshall. Hulon Miller was absent. Employees present were Chief Chris Wade, Daryl Cheney, Cody Day, Lane Havard, Chistie Dilday, James Denby and Waunesa Herrington. Guest present was Loyce Lawrence, Carolyn Guzman, Debbie Denby, J.P. Hopkins, Chris Reppond, Amber Reppond, and Kim Johnson.

J.P. Hopkins gave the invocation.

No one spoke under open form.

Chris Wade gave the Zavalla Volunteer Fire Department Report. Chris said everything is going well. They have four new members that makes twelve now. The Fire Department has new radios system the County was buying the radios with a grant they had received. Kim asked Chris if the ambulance service was staying at old City Hall from 7 to 7. Chris said yes, they are busy and do their checks in Lufkin.

First order of business: Discuss and possibly approve the 2019 Audit provided by Todd, Hamaker & Johnson. Kim Johnson presented the Audit; she explained the reason to do an audit and how the city must be in compliance to qualify for grants. Qualified opinion on page 3, 4, and 5. RVS is not reconciled. The city has not been able to provide an amount of outstanding balance on warrants, tickets, etc. The city must amend its budget. Must put an inventory policy in place. Need to pass a resolution for the Mayor and Mayor Pro-Tem to sign the bank statements on a monthly basics after City Secretary reconciles bank statement. Stacey made the motion to approve the 2019 Audit, Pam second, motion passed.

Second order of business: Approve 2021 Racial Profile report for Texas Commission on Law Enforcement. Chief Chris Wade gave the 2021 Racial Profile report to the Council and read the report out loud. Pam made the motion to accept the 2021 Racial Profile Report, Joy second, motion passed.

Third order of business: Discuss and possible approve Animal Control registration of dog and cats located inside the city limits of the City of Zavalla. Failed for lack of motion

Fourth order of business: Discuss and possibly approve resolution for an Engineering Firm for Coronavirus Local Fiscal Recovery Fund Program. Joy made the motion to approve the resolution to approve for KSA to be the engineer for Coronavirus Local Fiscal Recovery Fund Program, Stacy second, motion passed.

Fifth order of business: Discuss and possibly approve resolution for the Juvenile Case Manager Grant 3645604. Joy made the motion to approve the resolution for the Juvenile Case Manager Grant 3645604, Pam second, motion passed.

Sixth order of business: Discuss and possibly approve the resolution and ordering the May 7, General Election. Pam made the motion to approve, Stacey second, motion passed.

Seventh order of business: Discuss and possibly approve the resolution and ordering a Special Election for May 7, 2022. Pam made the motion to approve, Stacey second, motion passed.

Eighth order of business: Discuss and possibly approve resolution appointing a City Judge for the City of Zavalla. Joy made the motion to approve the resolution to appoint Bruce Green as City Judge for the City of Zavalla, Stacey second, motion passed.

Ninth order of business: Discuss situation at 305 Pickard off of City's Easement of Sewer Line. Daryl stated there was some ruts to clean up. Weather has been bad; manhole is clean and flowing. Everything is disinfected. They need to repair the bridge. They had talked about using old telephone poles to make the bridge. But the telephone poles had arsenic in them. Clayton will go look at material. The City has filed an insurance claim, they just have not hear back from TML.

Tenth order of business: Discuss and possibly approve RV Ordinance. Pam made a motion to have a workshop on February 22, 2022 to start at 6:00p.m. Joy second, motion passed.

Eleventh order of business: Discuss and possibly approve Department Head Responsibilities. Council discuss Department Head Responsibilities and updated the descriptions. Stacey made the m motion to update Department Head Responsivities descriptions, Joy second, motion passed.

Twelfth order of business: Discuss and possibly approve January 11, 2022 minutes. Stacey made motion to approve the minutes Hulon's last name was corrected on item number #8, Pam second, motion passed.

Thirteenth order of business: Discuss and possibly approve February 8, 2022 bills. Pam made the motion to pay the bills, Stacey second, motion passed.

STAFF REPORTS

Daryl said he had been working on the sewer and roads. No harm was done during the freeze. Chris gave his monthly report. (See his report)
Waunesa said she had Christie's daily log, but she could not find it at that moment. Waunesa told how she had filed two insurance claims for the water department. She mentioned the dead line to file for the e grant.

Went into executive session under 551.074 for Personnel Matters at 8:15 p.m. reconvene at 8:50p.m.

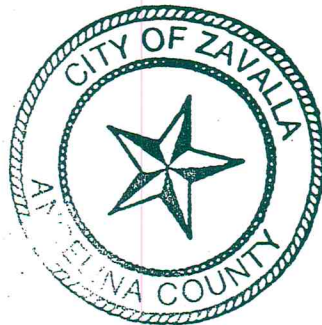
MEETING ADJOURNED AT 8:55 P.M.



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary



City of Zavalla
Regular Called Meeting
March 8, 2022

Mayor Carlos Guzman called the meeting to order at 6:00 p.m. on March 8, 2022. Mayor Guzman established a quorum and welcome the guest.

J P Hopkins gave the invocation.

Council present were Mayor Carlos Guzman, Kim Retherford, Pam Hooks, Hulon Miller, and Stacey Marshall. Joy Yarbrough was absent. Employees present were Chief Chris Wade, James Denby, Jacob Haden, Daryl Cheney, Christie Dilday, Cody Day, Clayton Clowers, Lane Havard, and Waunesa Herrington. Guest present were Harold Lance, Aimee Cloutier, Justin Halloway, Debbie Denby, Carolyn Guzman, Loyce Lawrence, J P Hopkins, and Robert Denby.

Chris Wade gave the Zavalla Volunteer Fire Department report. Chris said the ZVFD has two trucks in the shop. They were having a Bass Tournament in April and that in May they were having a fish fry. Everything was going well and did anyone have any questions.

First order of business: Discuss and possibly take action for Harold Lance requested to work with City Staff to gather information to bring back bids to confirm potential savings on the City's USDA Loan. Harold Lance gave his presentation on why the City of Zavalla should try to refinance the USDA Loan they have and how much money the City of Zavalla would save if they refinance this loan. Hulon made the motion to go forward with gathering bids to see if the city would save any money if they refinance the USDA Loan, Pam second, motion passed.

Mayor Carlos Guzman gave the meeting over to Mayor Pro-Tem Kim Retherford.

Second order of business: Discuss and possibly take action concerning Aimee Cloutier's termination of employment. The Council went into executive session at 6:13 p.m. and reconvene at 7:20 p.m. Kim made the motion to follow the City of Zavalla's 2020 policy handbook and to leave Aimee Cloutier's termination as it was. Hulon second, motion carried.

Third order of business: Discuss and possibly approve the first reading of the RV Ordinance. City Secretary Waunesa Herrington read the first reading the RV Ordinance. Stacey made a motion to approve the first reading, Kim second, motion passed.

Forth order of business: Discuss and possibly taking action abolishing Resolution 2022-5 pertaining the Juvenile Case Manager E-Grant. Waunesa explain how the City of Zavalla did not qualify for the Juvenile Case Manager E- Grant and she would like to abolish the resolution from the previous month. Hulon made the motion abolish resolution 2022-5, Stacey second, motion passed.

Fifth order of business: Discuss and possibly take action giving the Water Department permission to purchase tracks for the Mini Track. Kim would like for the Water Department to call Ray Vann and see if the COVID Grant Money the City received could pay for the tracks. Kim made the motion to table, Hulon second, motion carried.

Sixth order of business: Discuss and possibly approve resolution to transfer money from the Security Fund in the General Fund (Resolution 2022-6) Hulon made the motion to approve Resolution 2022-6, Kim second, motion passed.

Seventh order of business: Discuss and possibly approve resolution appointing the Mayor and or Mayor Pro-Tem as Councilmembers to the bank statement after the bank statements have been reconciled. Kim made the motion to approve, Hulon second, motion passed.

Eighth order of business: Discuss budget. The Council decided to have a Workshop on March 22, 2022 at 6:00 p.m.

Ninth order of business: Discuss E-Grant. The Council wants to discuss this at the Workshop on March 22, 2022.

Tenth order of business: Discuss Inventory Policy. This will be discussed at the Workshop on March 22, 2022.

Eleventh order of business: Discuss and possibly approve February 8, 2022 Kim made the motion to approve, Stacey second, motion carried. Hulon abstained.

Twelfth order of business: Discuss and possibly approve February 22, 2022 minutes. Stacey made the motion to table, Hulon second, motion passed.

Thirteenth order of business: Discuss and possibly approve March 8, 2022 bills. Hulon made the motion to pay the bills, Stacey second, motion passed.

STAFF REPORTS

Daryl finished the bridge for customer on Pickard Road. The Water Department had been repairing some Sewer. A lift station is down at the old ball field, it needs repair. Water Tap to fix to be fixed right passed J L Campbell's.

Chris read his monthly report and said that everything was going well, did the Council have any questions.

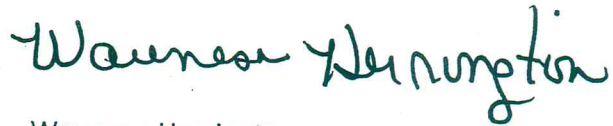
Waunesa stated that her and Christie had been really busy. They had taken care of the water department and they collected \$16,000 in court collections. She had worked on the budget in QuickBooks. The deposit amount in RVS was wrong and she was trying to adjust it to the

correct amount. If the Council would look in their packet they would see where she had made changes in deposits in RVS.

MEETING ADJOURNED 8:36 p.m.



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

City of Zavalla
Regular Called Meeting
April 12, 2022

Mayor Carlos Guzman called the meeting to order at 6:00 p.m. on Tuesday, April 12, 2022 at the New City Hall located at 242 E. Main Street, Zavalla, Texas 75980. Mayor Guzman established a quorum and welcome the guest.

J P Hopkins gave the invocation

The Council present was Mayor Carlos Guzman, Kim Retherford, Pam Hooks, Joy Yarbrough, and Stacey Marshall. Hulon Miller was absent. Employees present was Chief Chris Wade, Lane Havard, Sue Hough, James Denby, Code Day, Clayton Clowers, Daryl Cheney, Christie Dilday, Bruce Green and Waunesa Herrington. The guest present was Debbie Denby, Regan Rash, Loyce Lawrence, Eunice Ditterline, Denita Ross, Tom Ross, J. P. Hopkins, Carlos Guzman, Seth Elmore, and Shannon Yarbrough.

Stacey Marshall signed up for open forum, but she would like for it to be at the end of the meeting.

Chris Wade gave the Zavalla Volunteer Fire Department report. Chris said the ZVFD was having a bass tournament. Greg Mahann's burnt down. Everything was going well; did anyone have any questions.

First order of business: Regan Rash discuss Zavalla City Park. Regan asked the audience what where the words that came to their mind when they thought of the Zavalla City Park. Shannon Yarbrough said old. Regan wants to update the City Park. If there was any money in the Park Fund, they would like to be able to use it for the park. Regan said the Park needs a sign. Kim said the needs to be a Park Committee created and the city would put it on the agenda.

Second order of business: Discuss and possibly approve for Shannon Cryer to have sewer only on his property at 16177 FM 23109, Zavalla, Texas 75980. Kim Retherford asked to go into executive session under 551.75 Economic Development matters to discuss this and then they will make a decision.

Third order of business: Discuss and possibly take action on hiring Seth Elmore as city attorney. Seth told his credentials. Seth said that he has a private practice. Kim made the motion to hire Seth, effective on May 1, 2022, Joy Yarbrough second, motion passed.

Fourth order of business: Introduce the City Judge Bruce Green. Bruce introduced himself and told a little bit about his family. Everyone welcome Bruce to the City of Zavalla.

Fifth order of business: Discuss and possibly approve certification of unopposed candidate for City of Zavalla May 7, 2022 special Election. Kim made the motion to approve the certification of unopposed candidate, Stacey second, motion passed.

Mayor Carlos Guzman gave the meeting over to Mayor Pro-Tem Kim Rethorford at this time, Carlos had to leave to take care of his wife.

Sixth order of business: Discuss and possibly approve the cancellation of the City of Zavalla May 7, 2022 Special Election. Pam made the motion to cancel the Special Election, Stacey second, motion carried.

Seventh order of business: Discuss and possibly approve amending Resolution 2022-1 for ordering of City of Zavalla May 7, 2022 General Election. Joy made the motion to approve amending Resolution 2022-1, Stacey second motion passed.

Eighth order of business: Discuss and possibly take action on giving the Water Department permission to purchase tracks for the Mini Track. Pam made the motion to purchase the tracks for the Mini Track, Joy second, motion passed.

Ninth order of business: Discuss and possibly take action on giving the Water Department permission to purchase a vacuum trailer out of the Coronavirus Local Fiscal Recovery Fund Program. Pam made the motion to purchase the bigger vacuum trailer, would like for the City to check on financing the vacuum trailer until the City gets the remaining amount of funds from the Coronavirus Local Fiscal Recovery Fund Program, Joy second, motion passed.

Executive Session

Zavalla City Council went into executive session at 6:57 p.m. and reconvene at 7:31p.m. Mayor Carlos Guzman was absent, he did not go into executive session.

Tenth order of business; Discuss and possibly take action on eliminating Dog Catcher Position. Kim made the motion for the Dog Catcher Position to be terminated on May 6, 2022, Joy second, motion passed. Stacey opposed the motion.

Eleventh order of business: Discuss and possibly approve Court Clerk that City Secretary has chosen. Stacey made the motion to approve Sue Hough, who the City Secretary had chosen for the Court Clerk, Joy second, motion passed

Twelfth order of business: Discuss and possibly approve the second reading of the RV Ordinance. City Secretary Waunesa Herrington read the RV Ordinance for the second time. Stacey made the motion to approve the second reading of the RV Ordinance and to approve the RV Ordinance, Kim second motion passed.

The Council went back to the second order of business: Discuss and possibly approve for Shannon Cryer to have sewer only on his property at 16177 FM 2109, Zavalla, Texas 75980. Kim made the motion to table, Joy second, motion carried.

Thirteenth order of business: Discuss and possibly approve February 22, 2022 minutes. Stacey made the motion to approve, Pam second, motion passed.

Fourteenth order of business: Discuss and possibly approve March 8, 2022 minutes. Stacey made the motion to approve, Pam second, motion passed. Joy abstained.

Fifteenth order of business: Discuss and possibly approve April 2022 bills. Pam made the motion to approve, Joy second, motion passed.

STAFF REPORTS

Waunesa told how the court was doing. She gave out Budget worksheet for the Council to look at.

Daryl gave work logs to the Council. Kim asked Daryl where was his. Daryl said he had not had time to do a work log. Kim asked Daryl about being without water so much. Kim asked about the water leak between the two school. Stacey asked how much trouble would it be to fix that leak.

Chris read his report and said everything was going well Chris stated that when the Council went into executive session to discuss Lane's position. Either him as Department Head or Lane should have been called back into executive session.

Stacey said she did not was to speak out under open forum.

Meeting Adjourned at 8:21 p.m.


Carlos Guzman
Mayor

Kim Retherford
Mayor Pro-Tem


Waunesa Herrington
City Secretary



City of Zavalla
Regular Called Meeting
May 10, 2022

Mayor Carlos Guzman called the meeting to order at 6:00 p.m. on Tuesday, May 10, 2022 at the New City Hall located at 242 E. Main Street, Zavalla, Texas 75980. Mayor Guzman established a quorum and welcome the guest.

J P Hopkins gave the invocation

The Council present were Mayor Carlos Guzman, Kim Retherford, Joy Yarbrough, Stacey Marshall, Hulon Miller, and Pam Hooks. Employee present were James Denby and Waunesa Herrington. Guest present was Clark Lowery, Carolyn Guzman, Loyce Lawrence, J P Hopkins, and Debbie Denby.

No one spoke under Open Forum

No one gave the Zavalla Volunteer Fire Department report

First order of business: Discuss and possibly approve contract with Angelina County Election Office. Kim made the motion to table, Joy second, motion carried. The Council would like to know exactly how the County is going to charge. They would like more detail.

Second order of business: Discuss and possibly approve dismissal of Attorney Jimmy Cassels, Stacey made the motion to approve dismissing Jimmy Cassels, Kim second, motion passed.

Third order of business: Discuss and possible approve for Shannon Cryer to have sewer only on his property at 16177 FM 2109, Zavalla, Texas. Hulon made the motion to table, Joy second, motion passed.

Fourth order of business: Discuss and possibly approve inventory police. Pam made the motion to table, Stacey second, motion passed.

Fifth order of business: Discuss and possibly approve amending 2022 Budget. Kim made the motion to table, Joy second, motion passed. Kim would like for it to specific General Budget.

Sixth order of business: Discuss Section 3.2 Authority for Appointment in the City's Personnel Policy Handbook. The Council wants this item put back on next month's agenda after the City's Attorney looks over the changes.

Seventh order of business: Discuss and possibly approve April 12, 2022 minutes. Kim made the motion to approve, Stacey second, motion passed. Hulon abstained.

Eighth order of business: Discuss and possibly approve May 2022 bills. Kim made the motion to approve, Hulon second, motion passed.

STAFF REPORTS

James Denby gave the Police Report, because Chief Chris Wade was at Chief School.

Waunesa stated how worker comp paid Clayton when he was out from getting burnt. The burn was 2nd and 3rd degree, not 1st and 2nd degree burns. Cody is by himself, so Carlos hired someone for contract labor. Sue is doing good. The grants are going forward.

Executive Session

Ninth order of business; Discuss and possibly approval of Public Works Director resignation. Council went into executive session at 6:56 p.m. under 551.074 Personnel Mater and reconvene at 7:19p.m. Kim made the motion to accept Public Works Director resignation, Joy second, motion passed.

Meeting Adjourned



Carlos Guzman
Mayor

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING
JUNE 14, 2022

Mayor Carlos Guzman called the meeting to order at 6:00 p.m. on Tuesday, June 14, 2022 at the New City Hall located at 242 E. Main Street, Zavalla, Texas 75980. Mayor Guzman established a quorum and welcome the guest.

Council present was Mayor Carlos Guzman, Pam Hooks, Kim Retherford, Hulon Miller, and Amber Reppond. Joy Yarbrough was absent. Employees present was Sue Hough, Christie Dilday, Waunesa Herrington, Clark Lowery, and James Denby. Guest present was Carolyn Guzman, Debbie Denby, Melissa Lowery, Loyce Lawrence and Chris Reppond.

Kim Retherford gave the invocation.

No one spoke under Open Forum

Chris Wade said that the Zavalla Volunteer Fire Department had nothing to report.

First order of business: Discuss and possibly approve contract with Angelina County Election Office. Kim made the motion to table, Hulon second, motion passed.

Second order of business: Discuss and possibly approve inventory policy. Item died for lack for lack of interest.

Third order of business: Discuss and possibly approve amending 2022 Budgets for the General, Court, and Police Department. Hulon made the motion to table, Kim second, motion passed.

Fourth order of business: Discuss and possibly approve changes to Section 3.2 Authority for Appointment in the City's Personnel Policy Handbook. Kim made the motion to change it to: Except as otherwise provided by these policies or state law or as set out in the ordinances of the city, the appointing authority for all city position shall rest with the City Council. The City Council hereby delegates such authority to department heads so that they may hire and effectively supervise the employees under their direction and control. Department heads are responsible for developing a department disciplinary policy, and taking disciplinary action on department employees. Hulon second, motion passed.

Fifth order of business: Discuss and possibly approve resolution canceling the June 21, 2022 Second Election. Kim made the motion to approve the resolution to cancel the June 21, 2022 second election, Hulon second, motion passed.

Sixth order of business: Discuss and possibly approve New Mayor Pro-Tem. Pam made the motion to appoint Hulon Miller as the new Mayor Pro-Tem, Kim second, motion passed.

Seventh order of business: Discuss and possibly approve removing Billy Barrick and Stacey Marshall from bank signatures and adding Hulon Miller and Amber Reppond. Kim made the motion to approve, Pam second, motion passed.

Eighth order of business: Discuss and possibly approve resolution for the Court Security Fund to purchase a security system for the Zavalla City Hall which the Court is located in. Kim made the motion to approve, Pam second, motion passed.

Ninth order of business: Discuss and possibly approve a City Park Committee. Item died for lack of interest.

Tenth order of business: Discuss and possibly approve removing Daryl Cheney's name from the City Credit Card and adding Clark Lowrey's name. Hulon made the motion to approve, Kim second, motion passed.

Eleventh order of business: Discuss and possibly approve the Water Department selling the old junk metal at the Sewer Plant. The Council asked exactly where the junk metal was located. They asked Clark was he getting rid of old pumps. The Council said the funds from selling the metal would go to the Water Department. Hulon made the motion to sell the junk metal, Kim second, motion passed.

Twelfth order of business: Discuss and possibly approve May 10, 2022 minutes. Hulon stated the minutes were incorrect. On item number 9 or third order of business was incorrect. Hulon stated he made the motion to table and Joy second. If this was corrected and this item put on next month's agenda, he would make the motion to approve, Kim second, motion passed. Amber abstained.

Thirteenth order of business: Discuss and possibly approve May 12, 2022 minutes. Hulon made the motion to approve, Kim second, motion passed.

Fourteenth order of business: Discuss and possibly approve May 16, 2022 minutes. Kim made the motion to approve, Hulon second, motion passed.

Fifteenth order of business: Discuss and possibly approve May 19, 2022 minutes. Pam made the motion to approve, Amber second, motion passed.

Sixteenth order of business: Discuss and possibly approve June 2022 bills. Hulon made the motion to approve, Amber second, motion passed.

STAFF REPORTS

Chief Chris Wade read his report for the month. Said everything was going good. He was at Chief's school last month. The City would have to amend his budget where his fuel is concerned. No one would have thought the gas would have gone up as much as it has.

Clark Lowery introduce himself, as he is the new Public Works Director. Clark said Clayton is supper hand. Flush water when asked. They were running the GUI during the day. The City had no water breaks that he was aware of. They had fixed a few water leaks. The situation at 2109 would take some time to get fixed. The matt that was on Campus is has been taken out and the road has been fixed. They had 2 good pumps at the lift station on Hwy 69. Barge Road lift station is doing good at the moment. Hulon asked Clark where the sewer line on 2109 was plugged up at. Clark said he had though about running a camera in the sewer line to see if you could see what was going on. Pam asked where the leak was at on Campus.

Waunesa stated they had sent out letter that TCEQ had required. Also that the Engineers working on the Hazard Mitigation Grant would be taking soil samples so they could move forward with the grant.

Meeting Adjourned



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary



CITY OF ZAVALLA
REGULAR SCHEDULED MEETING
JULY 12, 2022

Mayor Guzman called the meeting to order at 6:00 p.m. on Tuesday, July 12, 2022 at the New City Hall, located 242 E. Main Street, Zavalla, Texas 75980. Mayor Guzman established a quorum and welcome the guest.

Council present was Mayor Carlos Guzman, Pam Hooks, Kim Retherford, Hulon Miller, Joy Yarbrough and Amber Reppond. Employees present was Waunesa Herrington, Clark Lowery, Chief Chris Wade and James Denby. Guest present was Debbie Denby, Carolyn Guzman, Loyce Lawrence, Delois Richardson, Kenneth Jeffrey, Richard Brunk, J. P. Hopkins, Melissa Lowery and Shannon Cryer.

J.P. Hopkins gave the invocation

Delois Richardson spoke under open forum. Delois stated that her grinder pump went out about 2 months ago. She was told that if she went and bought a grinder pump for her sewer lift station that the city would put it in. She was told this when Daryl was still the Public Works Director and now, she was told that with the new Public Works Director, he would not put the grinder pump in for her. She was told this by Waunesa Herrington the City Secretary, not by the Public Works Director. She has someone coming out the next day to put her grinder pump in.

Chris Wade gave the Zavalla Volunteer Fire Department report. Chris said everything was going fine. Fireworks show went well. The Zavalla Volunteer Fire Department is raffling a Crossbow.

First order of business: Discuss and possibly approve contract with Angelina County Election Office. Kim made the motion to table, Amber second, motion passed.

Second order of business: Discuss and possibly approve amending 2022 Budgets for the General, Court, and Police Department. Revenues in Government Funds changes from \$486,861.45 to \$455,267.02. Revenue changed Juvenile Case Manager E-Grant from \$43,166.00 to \$6,674.57 and took Services Provided of \$6,000.00 out of budget and added transfer in of \$10,897.00. In General, the maintenance changed from \$1000 to \$875.00, telephone changed from \$5,000.00 to \$5,500.00 and mileage from \$750.00 to \$1000.00. In the Police Department budget in Personnel Service from \$193,465.59 to \$174,655.49. In the Court Budget the Personnel services was changed from \$48,542.07 to \$34,208.00, education changed from \$1,500.00 to \$500.00, Postage changed from \$1,500.00 to \$1,452.64, Telephone changes from \$750.00 to \$225.00, Professional Services taken completely out, Added transfers in of \$10,897.00. Kim made the motion to approve amending budget, Joy second, motion passed.

Third order of business; Discuss and possibly approve for Shannon Cryer to have sewer only on his property located at 16177 FM 2109, Zavalla, Texas. Shannon Cryer stated he was longer interested in getting sewer form the City of Zavalla. Item died from lack of interest.

Fourth order of business: Discuss and possibly approve amending E-Grant Resolution 2021-1 to change the authorized official. Joy made the motion to make Mayor Carlos Guzman the authorized official, Kim second, motion passed.

Fifth order of business: Discuss and possibly approve a resolution designating who will calculate the City of Zavalla tax rate for 2022. Kim made the motion to appoint Billie Paige, Joy second, motion passed.

Sixth order of business: Discuss and possibly approve adding the holiday Juneteenth Independence Day for when City Hall will be closed. Hulon made the motion to make Juneteenth Independence Day a Holiday for the City of Zavalla, Pam second, motion passed. Kim Retherfod voted against.

Seventh order of business: Discuss and possibly approve a Budget Workshop Day. Hulon made the motion to make the Budget Workshop Day on July 28, 2022 and to start at 6:00 p.m. Joy second, motion passed.

Eighth order of business: Open bids for City Property located at 253 N Second Street, Zavalla, Texas. Kim asked for the Council to go into executive session under 551.072 Deliberation about Real Property at 6:22 p.m. and Council reconvene at 6:26 p.m. There were no bids for the property located at 253 N Second Street, Zavalla, Texas

Ninth order of business: Discuss and possibly approve some type of action for the Sewer Line located on HWY 2109. The Council would like for Clark to get camera and look inside the sewer line. Joy is going to check with Nacogdoches, Carlos is going to check with Diboll and Clark is going to check everywhere he can for a camera to use. The Council said there would need to be three bids before any decision would be made on who would do the work on the sewer line located at 147 and 2109. Kim made the motion to table, Hulon second, motion carried.

Tenth order of business: Discuss and possibly approve June 14, 2022 minutes. Kim made the motion to approve, Hulon second, motion passed. Joy abstained.

Eleventh order of business: Discuss and possibly approve July 2022 bills. Hulon made a motion to approve bills, Kim second, motion passed.

STAFF REPORTS

Chief Chris Wade read his monthly report. Chris stated the department wasn't arresting anyone because the jail is not taking anyone. Haden is taking training. Everything is going well

Clark stated they had been working on all the leaks. There was big leak on Campus in a creek. The roads are bad, they have mainly been working on the water. Pam asked what would it take to run the GUI 24/7. Kim asked if they had taken the junk off from the Sewer Plant and Clark said not yet. Clark stated he failed his wastewater test, but he would be ready the next time he took the test.

Waunesa stated that they haven't submitted the SWMOR for April, May and June. Christie has been talking to Donald Hunter and he is helping to complete the SWMOR, where the issues are and you can't submit it till those issues are corrected. The City had three letters from TCEQ that the office had to get out. She is working on the budget and trying to understand the tax rate is calculated.

Meeting Adjourned



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING
AUGUST 9, 2022

Mayor Guzman called the meeting to order at 6:00 p.m. on Tuesday, August 9, 2022 at the New City Hall located at 242 E. Main Street, Zavalla, Texas 75980. Mayor Guzman called the meeting to order, established a quorum and welcomed the guest.

Council present was Mayor Guzman, Pam Hooks, Kim Retherford, Hulon Miller, Joy Yarbrough, and Amber Reppond. Employees present was Clark Lowery, Waunesa Herrington, Chief Chris Wade, Jacob Haden, James Denby, Christie Dilday and Sue Hough. Guest present was Steve Smith, Debbie Denby, Shannon Yarbrough, Carolyn Guzman, J. P. Hopkins, Melissa Lowery and Loyce Lowery.

J.P. Hopkins gave the invocation.

Chris Wade gave the Zavalla Volunteer Fire Department report. He said everything was going well. They were raffling off a Cross Bow and the drawing would be September 3, 2022 and the Fire Department will be having a fish fry.

First order of business: Discuss the Sewer Line on HWY 2109 and 147. Clark stated they had major work done on sewer line on 2109 and 147. It was a disaster, water kept pouring in and the crew had a hard keeping the water from pouring in. Clark got a line locate done, but there was a phone that was not marked and it got cut. There a 811 line locate done, so the city is not responsible. All lift stations are working at this time.

J. P. Hopkins spoke under open forum. Mr. Hopkins said they were getting sidewalks in Huntington and he was told that TxDot paid for the sidewalks. He would like to see sidewalks on HWY 147. He would like for the city to check into a grant for sidewalks for the City of Zavalla. Carlos told him, he would call Bill, tomorrow.

Second order of business: Discuss and possibly approve Interlocal Agreement with Angelina County. Kim made the motion to approve, Hulon second, motion passed.

Third order of business: Sponsorship check presentation by the Linebarger Law firm to the Zavalla Volunteer Fire Department. Sponsorship check presentation by Carolyn Guzman to the Zavalla Volunteer Fire Department. James Guest presented the check from Linebarger to the Fire Department and told how much work the fire department does. Carolyn presented her check to the Fire Department and explained who donated the money. Chris Wade stated he didn't do it by his self, all the Fire Department worked today.

Fourth order of business: Discuss and possibly approve contract with Angelina County election Office. Item died for lack of interest.

Fifth order of business: Discuss and possibly approve some type of action on DeLois Richardson grinder pump. Kim wanted to know if Delois received a copy of the grinder ordinance when it was put into place, Waunesa said yes. Kim wanted to know how Delois's sewer line is laid out. Hulon suggested for Clark to look at her sewer line, to see why she needed a grinder pump.

Sixth order of business: Discuss and possibly approve the relocation of Ballpark Loop lift station fence. Clark said as you know someone bought the old ballpark. She is wanting to put a fence, that will put our lift station inside her fence. Kim tabled, the City needs to check on the easement on the lift station and City should have a right of way. Need to talk to Seth, about the right of way.

Seventh order of business: Discuss and possibly approve selling big tractor and getting a smaller tractor. Council asks if we had three bids. Only had one bid. Hulon made the motion to table until we can get three bids, Kim second, motion passed.

Eighth order of business: Discuss and possibly approve dividing the remaining amount in the East Texas Teen Court account after taking court cost out. Pam made the motion to put \$775.00 of court cost into a court checking account and to split the \$1066. Give a \$1000 to Baylee Snodgrass for scholarship and \$66 to the City of Huntington, Kim second, motion passed. Joy abstained.

Ninth order of business: Discuss and possibly approve giving Zavalla's half of East Texas Teen Court to Baylee Snodgrass. It was approved in the previous business.

Tenth order of business: Discuss and possibly approve extending Chris Reppond's Land contract with the City of Zavalla abolish the land contract. The Council with into executive session at 6:38 and reconvene at 6:47, under 551.071 Consultation with city Attorney and 551.72 Deliberation about Real Property. Amber Reppond did not go into the executive session. Hulon made the motion to table, Kim second, motion carried. Amber abstained.

Eleventh order of business: Discuss and possibly approve July 2022 minutes. Pam made the motion to approve the minutes, Joy second, motion passed.

Twelfth order of business: Discuss and possibly approve August 2022 bills. Kim made the motion to take \$54, 000 out of the big CD to help pay the bills for the water department and to pay the General bills, Hulon second, motion passed.

STAFF REPORTS

James Denby read the Police Department Report, Chief Chris Wade had a fire he had to go to. James said everything is going well. He wanted the Council to know that on Friday Night,

Huntington and Broadus was hit, but the City of Zavalla was not. Maybe with the Police Department being on patrol helped.

Clark said that in the Water Department everything was moving forward. The Water Department does have some TCEQ letters to take care of. Pam asked about the brown water, Clark said he thought he had that fixed. Hulon asked Clark who said they could clean the water tanks with the water in them. Clark said he would have to check into that.

Waunesa told the Council that she had been working on the tax rate. Told the Council what she thought the tax rate was going to be and the amount of money it would bring it for the General Budget. If the Council approve the tax rate, she was working on it would make the General Budget balance. That they would be sending out a lot of letters for TCEQ.

Meeting Adjourned at 7:30 p.m.



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING
SEPTEMBER 13, 2022

Mayor Guzman called the meeting to order at 6:00 p.m. Tuesday, September 13, 2022 at the New City Hill located at 242 E. Main Street, Zavalla, Texas 75980. Mayor Guzman called the meeting to order, established a quorum and welcomed the guest.

Council present was Mayor Guzman, Pam Hooks, Kim Retherford, Hulon Miller, Joy Yarbrough and Amber Reppond. Employees present was Clark Lowery, Waunesa Herrington, Chief Chris Wade, Sue Hough, and Christie Dilday.

J P Hopkins gave the invocation.

OPEN FORUM

Chris Feriante from the University of Houston spoke about how he had a grant to improve the water. Chris said that he could fix Zavalla's water. He had something that would control the color. They were trying to prepared for the future. He said if we are going to be prepared by 2050 we needed to start now. Chris stated that he had a grant to improve water for a certain amount of people and he could include Zavalla. Pam asked Chris how he came about to be here to talk to the City of Zavalla. Chris stated that he was working on City of Huntington's water and Bill Stewart mention he should come to Zavalla. The Council thought it was a good idea and said they would put it on the agenda for next month.

J. P. Hopkins mentioned how last month he asked if someone from Zavalla would check out if Zavalla could get sidewalk like Huntington. J. P. said the mayor told him that he had checked it and Zavalla could get the sidewalks and TxDot is the one would pay for the sidewalks.

Chris Wade gave the Zavalla Volunteer Fire Department report. Chris said they had a fish fry on September 3, 2022 and had a good turnout. They sold raffle tickets on a cross bow and they made from \$1,000 to 1,050 on the bow. That everything was going well, did anyone have any questions.

First order of business; Public hearing on Tax Increase. No spoke under Public Hearing.

Second order of business: Discuss and possibly approve the 2023 Budget. Kim made the motion to approve, Hulon second, motion carried.

Third order of business: Discuss and possibly approve the 2022-2023 tax rate. Joy made the motion of I move that the property tax rate be increased by the adoption of a tax rate of 0.395225, which is effectively a 17.65 percent increase in the tax rate, Amber second, motion carried.

Fourth order of business: Discuss and possibly approve the resolution adopting the 2022-2023 tax rate. Joy made the motion to approve the resolution, Amber second, motion passed.

Fifth order of business; Discuss and possibly approve the Election Contract with Angelina County Election Administration. Waunesa stated that Terri Jordan the Election Administrator asked for the Contract and she called Keith Wright the County Judge. Keith advised her to change the part on what the City would owe the County and then send it back to Terri. Kim made the motion to approve the Election Contract with the revision that Waunesa made was put into the Contract, Hulon second, motion passed.

Sixth order of business: Discuss and possibly approve the Hach contract. Joy made the motion to approve, Amber second, motion passed.

Seventh order of business; Discuss and possibly approve the relocation of Ballpark Loop lift station fence. Hulon made the motion for Nancy to put it in writing that Zavalla Water Department would have access to the lift station and that she had three bids on getting the fence built and the City choose the bid for \$1,800, Kim second, motion passed.

Eighth order of business; Discuss and possibly approve selling big tractor and getting a smaller tractor. Item died for lack of interest.

Ninth order of business: Discuss and possibly approve giving Zavalla's half of East Texas Teen Court to Baylee Snodgrass. Council took no action. Teen Court board will need to meet first.

Tenth order of business: Discuss and possibly approve extending Chris Reppond's Land contract with the City of Zavalla. Kim made the motion to table until the Council could get more information from City Attorney and fair market value to rent the property, Hulon second, motion passed. Amber abstained.

Eleventh order of business: Discuss and possibly approve which plan the City of Zavalla chooses the City Employees. Kim made the motion for option 2 for the health insurance for City Employees, Joy second, motion passed.

Twelfth order of business; Discuss the pumps for the sewer. All sewer pumps are repaired.

Council went into executive session at 7:13 p.m. and reconvene at 8:32 p.m.

Thirteenth order of business; Police Grant. Zavalla Police Department has been offered a Police Dog; Council will have a Special Called Meeting on next Tuesday at 6:00.

Fourteenth order of business: Discuss and possibly approve Clark Lowery's salary. Item died from lack of interest.

Fifteenth order of business; Discuss and possibly approve giving Clayton Clowers and John Clowers a raise. Item died from lack of interest.

Sixteenth order of business; Discuss and possibly approve giving Sue Hough a raise. Kim made the motion to give Sue Hough a \$1 hour raise, Hulon second, motion passed.

Seventeenth order of business: Discuss and possibly approve giving Christ Dilday a raise. Item died from lack of interest.

Eighteenth order of business: Discuss and possibly approve minutes for Budget Workshop on July 28, 2022. Hulon made the motion to approve, Amber second, motion passed. Kim abstains.

Nineteenth order of business: Discuss and possibly approve minutes for Public Hearing on August 23, 2022. Hulon made the motion to approve, Amber second, motion passed. Kim abstains.

Twentieth order of business: Discuss and possibly approve minutes for August 9, 2022. Kim made the motion to approve, but said at some time the City will have to appeal #8, Hulon second, motion passed.

Twenty-First order of business: Discuss and possibly approve September 2022 bills. Amber made the motion to approve, Joy second, motion passed.

STAFF REPORTS

Chief Chris Wade stated that Jamie was doing well, Jamie will have to stay home for 4 weeks. National Night will be the first Tuesday in October and it will start at 6:00 p.m.

Waunesa stated she had been working on TCEQ Letters, Budget and Tax Rate. They have already sent out one set of letters and they will have to send out a second of letters that week.

Kim said she wanted to make a comment. She came by City Hall last week on a Friday and the office was closing at 2:00 p.m. Kim said she understood the mayor gave the office permission to close at that time. Kim stated you can not do that, it is giving City time away. Waunesa stated you are not giving City time away. The women in the office do not get to take a lunch or break during the week, so by the time you take that into account the city is not giving anything away. Kim asked was it documented that the office does not get to take lunch or a break. Waunesa said no not really. Kim said then the women in the office needs to take an hour for lunch if they do not get to take their break. Kim stated the mayor does not have the authority to approve to close City Hall down early for anything.

Meeting Adjourned



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING
NOVEMBER 8, 2022

Mayor Guzman called the meeting to order at 6:00 p.m. on Tuesday, November 8, 2022 at the New City Hall located at 242 E. Main Street, Zavalla, Texas 75980. Mayor Guzman established a quorum and welcomed the guest.

Council present was Mayor Guzman, Pam Hooks, Kim Retherford, and Erika Ponder. Amber Reppond and Hulon Miller was absent. Employees present were James Denby, Chris Wade, Joy Yarbrough, Waunesa Herrington, Sue Hough and Clark Lowery. Guest present was Carolyn Guzman, Richard Brunk, Windy Hilton, John Elliott, Chris Feriante & wife and Debra Stanley.

Kim Reterford gave the invocation.

Open Forum

Pam Hooks spoke under open forum, she wanted to clarify some things and it to be noted what was said last month. It was said we were against putting something in the water to make it better. The Council was not against it, that is wrong. We just wanted to make sure it was ok with TCEQ.

John Elliott (Wendy Hilton) spoke that there was a leak for two months and he asked the water department to help him fix it. He would like some kind of adjustment on his bill, if it was possible. The Council asked Clark who was responsible for the water leak. Clark said the water department was responsible for part of the leak. Council told Wendy Hilton this would be on next month's agenda.

Zavalla Volunteer Fire Department Report

Chris Wade said everything was going fine. Chris said membership was down. County voted today to give \$12,500 to each one of the fire departments in Angelina County.

First order of business: Discuss and possibly approve for Chris Feriante from the University of Houston to input chemicals to take the scaling off city water pipes.

Chris Feriante was to clear up the working scaling is one of the byproducts of the chemicals. You do have a lot of particles in your water. Kim asked if it was TCEQ approved, he said it was for the 60-day trial period. Chris said that after the 60-day trial you have to get a permit from TCEQ, the city would have to get an Engineer to submit it to TCEQ. Kim asked Chris do you have any paper work with you. Chris said that he didn't have it with him. He had the mayor's email; he would send it to him. The city would have get their enigeneer to write a letter TCEQ to get it approve. If the City tries it the grant he has would pay for the tank and materials. This product has NSF on. You must comply with NSF61. Chris said the typical reason he is here he was told the City of Zavalla wasn't any good. The option is still open to the city to let them use his product under the grant he has. The decision is up to the city typically people would like to have clear water. He said there is other benefits beside cleaner water, it is safer water. Erika said that everyone had good results and their water quality did improve. She contacted three

cities. Clark said the water was cleaner than he had ever seen it. Joy said you have to do more water sampling. Kim made the motion to move forward, if Chris Feriante provided the Engineer to do the paperwork, Erika second, motion passed.

Second order of business: Discuss and possibly approve extending water out to Keith wright's property on Hwy 63. Keith Wright was not at the meeting so Pam made the motion to table, Kim second, motion carried.

Third order of business: Discuss and possibly approve doing a water rate survey. Kim made the motion to go out for bids on for someone to do the water rate survey, Erika second, motion passed.

Fourth order of business: Discuss and possibly approve October 11, 2022. There was a portion of the minutes that was incorrect. Kim made the motion to table, Erika second, motion passed.

Fifth order of business: Discuss and possibly approve November 2022 bills. Erika made the motion to pay the bills, Pam second, motion passed.

STAFF REPORTS

Chief Chris Wade read his report. There is going to be a light competition this year. One will be residents and one will be businesses. Watch guard technicians are horrible, right now they are having to share a body camera. Because one is out for repair and it is not back yet.

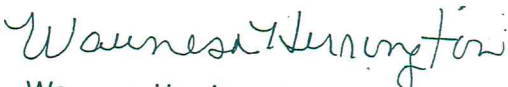
Clark said he would like to thank the Council for hiring Joy, she is a big help. Clayton and John finished taking their wastewater class, so now they can take their wastewater test. They will take it in January. Clark stated he passed his last class. He is taking a class next week in Huntsville. TCEQ will be here on Monday, to help with the THM'S. Everything else is going well.

Waunesa stated they are moving forward with the Water Grant to put filters at Marshall Street. The Grant probably won't finished by the end January like it is supposed to be, because the Engineer Schaumburg & Polk did not put a seal on the papers that was sent to TCEQ the first time. From the beginning they did things that just slowed the process down.

Meeting Adjourned



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
EMERGENCY CALLED MEETING
NOVEMBER 22, 2022

Mayor Carlos Guzman called the meeting to order at 6:00 p.m. on Tuesday, November 22, 2022 at the New City Hall located at 242 E. Main Street, Zavalla, Texas 75980. Mayor Guzman established a quorum and welcome the guest.

J P Hopkins gave the invocation.

The Council present was Carlos Guzman, Pam Hook, Kim Retherford, Hulon Miller, Amber Reppond, and Erika Ponder. Staff present was Joy Yarbrough, Waunesa Herrington and Sue Hough. Guest present was Tom Bailey, Cindy Bailey, Jacob Bailey, Mark Bailey, Brend Cox, Chris Reppond, Sue Morrell, Charlotte Boyles, Nigel Boyles, Phillip Morrell & son, Jess with the Lufkin Dailey News, J. P. Hopkins, Donna Hough, Kelly Holcomb, Shannon Yarbrough, Lane Williams, and Richard Brunk.

First order of business: Discuss and possibly approve a contract with Daryl Cheney to use his water and waste water license. Mark Bailey the Council to think of Jess Williams, he promised he could get Jess to help the City, but you have to give him whatever he asked for. Kim made the motion to table, Hulon second, motion carried.

Second order of business: Discuss and possibly approve accepting Manford C Lowery's resignation. The City has not received in writing that Manford C Lowery want to resign. Kim made the motion to table, Amber second, motion passed.

Third order of business: Discuss and possibly approve paying Clayton Clowers and John Clowers their comp hours. Kim made the motion to pay them overtime starting on when the current water issue started and when the current water issued ended. Erika second, motion carried.

Fourth order of business: Discuss and possibly approve appointing two council members and a system manager for the Drought/Emergency Management Committee. Kim made the motion for the two council members to be the Mayor and Mayor Pro-Tem and for the system manager to be the Water Compliance Coordinator. Amber second, motion passed.

Meeting Adjourned



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
SPECIAL CALLED MEETING
DECEMBER 1, 2022

Mayor Carlos Guzman called the meeting to order at 6:00 p.m. on Thursday, December 1, 2022 at the New City Hall located at 242 E. Main Street, Zavalla, Texas 75980. Mayor Guzman established a quorum and welcome the guest.

The Council present was Mayor Carlos Guzman, Pam Hooks, Amber Reppond, Hulon Miller and Kim Retherford, and Erika Ponder. Employees present was Jacob Haden, Joy Yarbrough, and Waunesa Herrington. Guest present was Brenda Cox, Sue Morrell, Charlotte Boyles, Cindy Baily, Nigel Boyles, Chris Reppond, Tom Bailey, Klye Elliott, Jacob Bailey, Mark Bailey, Earl Norrod, Shannon Yarbrough and Phillip Morrell.

Guest that wants to speak at the beginning of the meeting were Brenda Cox, Sue Morrell, Cindy Bailey, Nigel Boyles and Tom Bailey.

Brenda Cox wanted to talk about something that was not on the agenda and she hopes the Council follows the rules, then maybe Waunesa wouldn't holler at her and Pam would not beat on the table at her.

Sue Morrell said that she heard that Clark gave Waunesa a list of things he needed and she refused to get these items for him. She would like to see the list.

Cindy Bailey wanted to know the beginning and end date of when the city was going to advertise for the Public Works Director Job opening. She would like a copy of the job description for the Public Works Director Job. She wanted to know if the city was planning on putting Joy Yarbrough as Public Works Director.

Nigel Boyles stated that look up what the responsibilities were of a Council Member and there is a lot of responsibilities. She wanted to know a Public Works Director did.

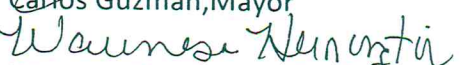
Tom Bailey wanted to know who the employees answered to.

First order of business: Discuss and possibly approve a contract with Earl Norrod to use his water and waste water license. Mr. Earl introduce himself and gave a history of his education and work history. Erika asked Mr. Earl was he willing to work for the City of Zavalla for the same pay as he worked last time and he said yes. Was ok with signing a contract with an end date of the 1st of February 2023. Mr. Earl said yes. Kim made the motion hire Earl Norrod to use his license, Erika second, motion passed.

Second order of business: Discuss and possibly approve accepting Manford C Lowery's resignation. Carlos asked Waunesa to read what the City Attorney had to say pertaining to this subject. City Attorney stated that with his e-mail resignation, coupled with any non-attendance, demonstrates his intent to no longer be working for the city. Kim made the motion to accept his resignation, Hulon second, motion passed.

Meeting Adjourned at 6:21 p.m.


Carlos Guzman, Mayor


Waunesa Herrington, City Secretary