

CITY OF ZAVALLA
REGULAR CALLED MEETING OF THE COUNCIL
JANUARY 9, 2017

The Zavalla City Council met in regular session on January 12, 2017 at 6:30 p.m. at the Zavalla City Hall located at 838 E Main Street, Zavalla, Texas 75980.

Mayor Guzman called the meeting to order, established a quorum and welcome the guest.

Council present were Mayor Guzman, Pam Hooks, Barbara Bridges, Jack Kendrick and Delton Billeaudeau. Randall Dykes is absent. Employees present were Chief Wade, Jess Williams, Waunesa Herrington, Carl Freeman and Anthony Ross. Guest present were Denita Ross, Carolyn Guzman, Loyce Lawrence, Bill Hoppe, Paul Robinson, Brenda Cox, J. P. Hopkins, Jill Carrell, Molina Courtney, Lanita Ison, Jimmy Cassels and Roy Wade.

J. P. Hopkins gave the invocation

Zavalla Volunteer Fire Department Report- No gave a report

Next order of business: Discuss and possibly take action on putting basketball goals at City Park. Mayor Guzman asked Jess to get prices on what it would cost to put goals at the City Park. One price for a full court and one price for half court. Jack made the motion to table, Delton second, motion carried.

Next order of business: Discuss and possibly take action regarding modification to City's Personnel Policy Handbook. Pam made the motion for everywhere in the Personnel Policy Handbook that state Mayor and/or Council, it should be Mayor and Council. Barbara second, motion passed.

Next order of business: Discuss and possibly take action concerning buying the Huntington State Bank Building located downtown Zavalla. No Action was taken.

Next order of business: Discuss and possibly take action on purchasing a new patrol vehicle. Chief Wade told how unit #3 is completely down. Unit #2 has problems with sticking in park. Unit #1 has problems with the starter. Chief Wade showed the Council some bids that she had got on some cars. Mayor Guzman asked Waunesa to call the bank and get a quote on what a payment would be on buying the cars. Jack made a motion to table, Delton second, motion carried

OPEN FORUM

Paul Robinson, Attorney for Brian Gray spoke under open forum. He explained how Brian Gray was fired violated Government Code 6.14. Also, when Chief Wade sent Brian Gray's F5 into TCOLE, Chief gave him a general discharge and it should have been honorable discharge.

EXECUTIVE SESSION

Adjourn into Executive Session concerning Police Department Personnel issue: Council went into executive session at 7:20 p.m. and reconvene at 7:50 p.m.

Next order of business: Item 18. Discuss and possibly take action concerning Police Department Personnel issues. No action was taken.

Next order of business: Discuss and possibly take action on transferring money into the General Account. Pam made the motion to transfer \$25,000 from the Water Well Upgrade fund. When the Franchise Tax is deposited in the General Account. Immediately transfer \$25,000 from the General Account into the Water Well Upgrade fund. Barbara second, motion carried.

STAFF REPORTS

Chief Wade gave her monthly report and it is attached. After Chief Wade gave her monthly report, she stated there was some things she would like to discuss. Mayor Guzman signs the P O for her to get things she needs and then Waunesa says the City doesn't have the money. Chief Wade explains how she needs things, but she doesn't know where to take the money from. Waunesa told Stefani it is up to you to tell her where to take the money from. Mayor Guzman told Waunesa she wants to know what she has in her budget and where she stands. Waunesa said I gave that to her. Chief Wade said there is a list of things I need. Waunesa said but we don't have the money. Stefani said see what I go through. Waunesa said until our Sales Tax and Court Collection goes up, we are not going to have any money. Pam said are you telling me the Police Department put us in the hole this much. Waunesa said it is a little of all of it. Until the Sales Tax and Court Collection goes up the City will be in a bind. Barbara asked how come we have the money on what the Office and Water Department, but we can't buy what Police Department needs. Waunesa said the Police Department has not been turned down for anything they have asked for. Chief Wade comes to me and tells me what she wants. I then I get Mayor Guzman to signed the P O. Everything they have asked for, Mayor Guzman has signed the P O. Barbara said then she is told the City doesn't have the money. Waunesa explained how a lot of the things the Court get comes out of the Security and Technology Fund and it can only be spent on the Court. Barbara said the Police Department funding should be put into the General Account and that is what it should be used for. Waunesa said you need to have money in the General Account first. That is the whole problem. The Court Collection is down in 2016 compared to 2015. I already told you why the Court Collection was down. Chief Wade asked why, Waunesa you know why. Barbara said when the Police Department needs something, she doesn't need to be told we don't have the money. Barbara said it's got to come from somewhere. Waunesa said it is, from the Water Department, the General just borrowed \$25,000 from the Water Department. The Water Department is not supposed to support the General Account. Chief Wade said she has never been told couldn't have anything, she has just been told the City doesn't have the money. How can the Police Department serve and protect if she doesn't have a vehicle or ammunition? Chief Wade said there is documentation that she has asked for that she has not received. Waunesa said I sent you the email about the front door. Stefani said she has not received a statement from Aimee. Barbara said I asked for everyone to air their problems, everyone said they didn't have a problem. Barbara said that whatever one else wants they get, the Police Department should get what they need. Mayor Guzman said that last month didn't the Chief ask for computers and Waunesa told her there was some funds available somewhere? Waunesa said yes I told her could take it out of the Police Reserve Account and she wanted to wait and apply for grants. Chief Wade I can show you an email, I received today asking me not use the City credit card. Waunesa said yes, because Billy is going to a class out of town and need to use the credit card to pay for his Motel Room and he doesn't have a personal credit card. With everyone paying for their schooling the card is maxed. After the Council Meeting and checks are signed, then I can make a payment on that account. Jack asked does this have to be air out at a City Council Meeting? Pam said yes because it never gets aired and no one communicates. Waunesa said I don't know what she is buying on the credit card and all we have a \$2500 limit. Billy needs the credit card to pay for his motel room. Yes between day and tomorrow, no I don't want you to use the credit card. I don't see what the issue is, can't you wait till Wednesday or Thursday. Chief Wade said I apologize, I was just showing how it communicates. Every time I ask, I am told to wait, then another month goes by and I still don't have my things. Waunesa said this is the first time I have ask her

not to use the credit card. Mayor Guzman said guys lets finish this tomorrow. Barbara said I am not signing any checks. Mayor Guzman said we will finish this tomorrow.

Jess said Billy pass his water test, he has to take two more classes then Billy has the qualifications for the Gui Well. Do have an issue with a booster pump at the Gui Well. Jess said he is checking on the prices for fixing getting fix. Ray Harris is wanting a water tap and sewer tap. He is not in no hurry. Ray is thinking on putting a Mobile Home Park. Jess discuss which way you might want to lay the pipe.

Waunesa-Nothing

COUNCIL REPORTS

Delton-Nothing

Barbara- Just need to stay on top of things about, seeing about purchasing a police car.

Pam asked if Billy got a raise. Mayor Guzman said yes, he did. Pam said people in the community asking about the office being closed the last 3 Fridays and did the employees get paid. Mayor Guzman said yes, the employees got paid. Pam said we just don't communicate. Pam asked why the meeting was at 6:45. Mayor Guzman said that is what the attorneys asked for. Pam said they were not even on the agenda. Barbara said we just can't be changing things. Pam asked if do we know anything on our water well upgrade. Mayor Guzman said he talked to Jed and Jed said he had been working on the grant. Pam said everybody gets upset about our water. We try to work on it and then we are told that what we are doing is not going to work. Mayor Guzman said they were going to spend \$75,000 and that was not going to fix the problem. Pam asked the sign up on the highway it was gone. Jess said the state made us move it.

Jack read the Food Pantry Report

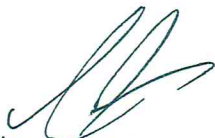
MAYOR REPORT

Mayor Guzman said the only thing he had to say was the cost of the Clinic has gone up from 149,000 to 189,000. Now they are arguing who is going to pay the difference.

Next order of business: Approval of previous month's minutes. Delton made the motion to approve the minutes, Jack second, motion carried.

Next order of business: Consider and possibly approval of January, 2017 bills. Delton made the motion to pay the bills, Jack second, motion carried. Barbara abstained.

Meeting adjourned



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
REGULAR CALLED MEETING OF THE COUNCIL
FEBRUARY 13, 2017

The Zavalla City Council met in regular session on February 13, 2017 at 6:30 p.m. at the Zavalla City Hall located at 838 E. Main Street, Zavalla, Texas 75980.

Mayor Guzman called the meeting to order, established a quorum and welcome the guest.

Council present were Mayor Guzman, Pam Hooks, Barbara Bridges, Jack Kendrick and Randall Dykes. Delton Billeaudeau was absent. Employees present was Waunesa Herrington, Chief Wade, Anthony Ross and Jess Williams. Guest present were Pamela Kendrick, Denita Ross, Tom Ross, Mark Woodard, Carolyn Guzman, Loyce Lawrence, Kelli Boulware, P J Wade, Steve Knight and Lloyd Cox.

Jack Kendrick gave the invocation.

Kelli Boulware spoke under open forum. Kelli stated she had to pay a reconnect fee, when she didn't receive a statement. It was discovered that in the computer it was marked do not send statement and the office did not know how it got marked that way. Mayor Guzman offer her reconnect fee back to her.

Zavalla Volunteer Fire Department- No One gave the report.

Next order of business: Consider and vote for resolution authorizing 30% collection fee for the collection of delinquent debts and accounts receivables. Randall made the motion, Jack second, motion carried.

Next order of business: Consider and vote for a contract with a delinquent collect firm for delinquent debts and account receivables. Randall made the motion to go with Linebarger, Goggan, Blair & Samson, LLP, Jack second, motion carried,

Next order of business: Discuss and possible approval of first reading of an Ordinance for juvenile Case manager. Barbara made the motion to approve the first reading, Jack second, motion carried.

Next order of business: Discuss and possibly approve a procurement policy when purchasing items with City Funds, State Funds and Federal Funds. Barbara made the motion to table, Jack second, motion carried.

Next order of business: Consider and approve for Council to approve a resolution to initiate a procurement for HMGP 4272-DR to develop an application to administer the grant and project manager. Barbara made the motion to approve the resolution, Randall second, motion carried.

Next order of business: Consider and approve Council to approve a resolution to initiate a procurement for CDNG-4266-DR to develop an application to administer the grant and project manager. Randall made the motion to approve the resolution, Barbara second, motion carried.

Next order of business: Call the General Election for May 6, 2017. Randall made the motion, Barbara second, motion carried.

Next order of business: Consider and approve a resolution appointing the Election Judge for the May 6, 2017 General Election. Randall made the motion to approve the resolution and appoint James King for Election Judge, Jack second, motion carried.

Next order of business: Consider and approve a resolution for the NIBRS E-Grant upgrade. Randall made the motion to approve, Barbara second, motion carried.

Next order of business: Discuss and possibly take action on purchasing a new patrol vehicle. Barbara made the motion to purchase a new patrol vehicle, Pam second, motion failed. Jack made the motion not to purchase a new patrol vehicle, Randall second, Barbara and Pam were against this motion, Mayor Guzman broke the tie, motion passed.

Next order of business: Discuss and possibly take action on purchasing a new truck for the Water Department. No Action

Next order of business: Discuss and possibly approve the City paying for City Employees to receive infection disease inoculation. Randall made the motion not to pay, Jack second, motion carried.

Next order of business: Discuss RV Ordinance. Would like something to look at, at the next Council Meeting.

Next order of business: Discuss extending water to Jo Lynn Vaughn at 1138 Hwy 147. Pam stated it has already been discuss for the City not to add any water taps that was not located inside the City Limits.

Next order of business: Discuss and possibly approval of contract between the City of Zavalla and Zavalla ISD for the May 6, 2017 General Election. Jack made the motion to approve, Randall second, motion carried.

Next order of business: Discuss and possibly approval for the first reading on Motel/Lodging Tax Ordinance. Randall made the motion to-table, Jack second, motion carried.

STAFF REPORTS.

Chief Wade gave her monthly report and it is attached. She explained how she has been working on the Hazard Mitigation Plan. She also invited everyone to come the CERT (Community Emergency Response Team) on Thursday, February 23, 2017 at 6:00 p.m.

Jess said he went to school and he had another class he needs to go to this year. Road needs to be worked on. He had a price on what it would take to put basketball goals at the Park. He gave the estimate to the Council. Billy has passed his test and he(Jess) would like to take his vacation now. The Water Department had to put a radiator on the white truck. Carl failed his Wastewater Test, but he was going to take it again. Jess explained that to get diesel delivered to the Sewer Plant for the generator, that Gas Companies wanted to charge a delivery fee. For the amount of the fee the City could buy a diesel tank that was portable.

Waunesa stated how the last day to sign up for Council was February 17, 2017 at 5:00 p.m.

COUNCIL REPORTS

Randall-Nothing

Pam asked about the Water Well Upgrade and wanted to know if we had heard from Jed. Mayor Guzman said that Jed had talked to him. Jed wanted to wait to see if the City receive the Water Grant that they were applying for. Pam wanted to know where we stood concerning the Clinic. Mayor Guzman stated we were still waiting on the OK to sign the papers. Pam stated she did not think the bank was big enough for the City.

Barbara gave a speech on not running for City Council, her speech is attached.

Jack stated he has sold his house and he would be moving to Tennessee. He was giving his resignation as of that City Council Meeting. He told Mayor Guzman that he hopes he brings the Community together.

MAYOR RPORT

The Mayor doesn't have anything to report but he would like to go to item number #14. Call a Special Election for May 6, 2017 for the one unexpired term.

Next order of business: Consider and possibly approval of previous month's minutes. Randall made the motion to approve the minutes, Jack second, motion passed.

Next order of business: Consider and possibly approval of February, 2017 bills. Jack made the motion to pay the bills, Randall second, motion carried.

Meeting Adjourned



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
REGULAR CALLED MEETING OF THE COUNCIL
MARCH 13, 2017

The Zavalla City Council met in regular meeting on March 13, 2017 at 6:30 p.m. at the Zavalla City Hall located 838 E. Main Street, Zavalla, Texas 75980.

Mayor Guzman called the meeting to order, established a quorum and welcome the guest.

Council present were Mayor Guzman, Pam Hooks, Barbara Bridges, and Randall Dykes. Jack Kendrick resigned at the last meeting. Delton Billeaudeau was absent. Employees present were Chief Wade, Jess Williams, Waunesa Herrington, Aimee Cloutier, and Judge Alston. Guest present were J P Hopkins, Steve Knight, Jamie Hopkins, Ray Vann and Sue Hough

J. P. Hopkins gave the invocation

No one spoke under Open Forum

No one gave the Zavalla Volunteer Fire Department Report

Judge Alston gave her report on the Warrant Round-Up and thank Deputy Denby the help he gave to the Zavalla Police Department. The Court collected \$4017 pertaining to the Warrant-Up.

Next order of business: Discuss and possibly approve the second reading of an Ordinance for Juvenile Case Manager. Waunesa read the second reading. Randall made the motion to approve, Barbara second, motion carried.

Next order of business: Appoint and approve Council Members to sign the Real Estate Sales Contract from the Huntington State Bank pertaining to buying the Bank building located at 242 E. Main Street, Zavalla, Texas 75980. Randall made the motion to appoint Randall Dykes for the substitute for Pam Hooks, Barbara second. Pam abstained.

Next order of business: Appoint and approve Council Member to sign the loan contract from the Huntington State Bank pertaining to buying the Bank Building located at 242 E. Main Street, Zavalla, Texas 75980. Item was tabled.

Next order of business: Discuss, consider and adopt resolution designating an administration service provider for the HMGP 4272-DR Grant. Randall made the motion to approve Resolution 2017-8 appointing Provision Specialized Resources, LLC to be the administrator, Barbara second, motion carried.

Next order of business: Discuss, consider and adopt resolution designating an administration service provider for the HMGP 4266-DR Grant. Randall made motion to adopt Resolution 2017-9, Barbara second, motion passed.

Next order of business: Discuss RV Ordinance. Jess said we need something in writing pertaining to RV Parks. Nothing was decided.

Next order of business: Discuss and possibly approve hiring a full-time water clerk. Tabled for the meeting week after next.

Next order of business: Discuss and possibly approve buying a truck for the Water Department. Randall made the motion, Barbara second, Pam disapproved and abstain. Motion passed.

Next order of business: Discuss and possibly approve a Resolution for the 2017 Easter Egg Hunt at the City Park. Barbara made the motion, Randall second, motion carried.

STAFF REPORTS

Chief Wade gave her report it is attached. Chief Wade stated that she knew where she could get a 2012 Tahoe for \$8,000. She also mentioned that the City needed to establish an Emergency Management Budget. Chief Wade stated that if the City had a Emergency Management Budget and Jess needed to work on chain saws, we could take it out of that budget. Mayor Guzman stated he would like to have a special called meeting regarding buying the 2012 Tahoe and discussing an Emergency Management Budget. It was discussed for next week or the following week.

Waunesa stated the Auditor promised that would have the 2014 audit finished by the end of the week. She would be going to a Public Investment Act calls next week.

Jess nothing

Aimee nothing

COUNCIL REPORTS

Pam asked about the petty cash, want to know if the office kept up with and what it was spent on. Pam asked about the City going to the Bank. Does the City need to go that often? Waunesa said yes, because you need to get the checks in the Bank so they can clear and we don't need a lot of cash at City Hall. Mayor Guzman asked how many times a week do we go. Waunesa said twice a week. Pam said it looks like more. Waunesa said not all of it is going to the Bank. Pam said it wasn't budget. Waunesa it was in the General and Court Budget. Pam stated that City Employees need to stay loyal to the City. If Employees are out talking in the Community, then the Department Heads need to take care of it. She said I am just saying I hear things. Pam asked Chief Wade to patrol the school zone. Pam asked Mayor Guzman if he had his meeting with Chief Wade and Waunesa, if not, why not. Pam asked about the bills, Waunesa said you can look at the invoices, if you want. Barbara wanted to know what the monthly report on paying the bills did not have deposits on it. Waunesa that is not a bank statement. Barbara said she wanted copies of the Bank Statements. Pam said her water bill was high, she was going to pay it she just wanted everyone to know her bills was high. The office and the water department looked they could not have a mistake.

Barbara wanted to know who had signed up for the next Council Election. Barbara stated that on the January Meeting that the City Attorney spoke out in Open Forum and he was not on the Agenda and he didn't the Open Forum form. As a Council, they were at fault and should not have let him talk. Barbara asked if the Lumberyard was going to be annexed. Waunesa said they said they did not want to be annexed and we can't make them. Barbara said that at the January Meeting she thought the Council approved to buy a Police Vehicle. She would like to look at the video.

Randall nothing

MAYOR REPORT

Mayor said he is still looking for a Bank to come to Zavalla and has not found one yet. He was going to a meeting pertaining to the Overpass that was going to go over HWY 63. That Overpass will be here some day.

Next order of business: Consider and possibly approval of previous month's minutes. Barbara and Pam insisted that Waunesa reads the minutes. Pam stated that under Open Forum Kelly did not ask for her reconnect fee that needed to be corrected. Randall made the motion to accept the minutes after corrections, Barbara second, motion carried.

Next order of business: Consider and possibly approval of March 2017 bills. Randall made the motion to pay the bills, Barbara second, motion

Meeting Adjourned



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
SPECIAL CALLED MEETING OF THE COUNCIL
MARCH 21, 2017

The Zavalla City Council met in special session on Tuesday, March 21, 2017 at 6:30 p.m. at the Zavalla City Hall located at 838 E. Main Street.

Mayor Guzman called the meeting to order, established a quorum and welcomed the guest.

Council present were Mayor Guzman, Pam Hooks, Barbara Bridges, Randall Dykes and Delton Billeaudeau. Jack Kendrick resigned in February, 2017. Employees present were Waunesa Herrington, Aimee Cloutier, Jess Williams, Judge Alston, Chief Wade and Attorney Jimmy Cassels. Guest present were Brenda Cox, Lloyd Cox, Ronnie Runnels, Steve Mallroy, Eunice Ditterline, Carolyn Guzman, Denita Ross, Tom Ross and Sue Hough.

Delton Billeaudeau gave the invocation.

Next order of business: Discuss and possibly approve a Procurement Policy. Randall made the motion to accept the Procurement Policy for Federal and State Funds, Delton second, motion passed.

Next order of business: Discuss and possibly approve a Resolution pertaining to the City Master Plan.
Tabled

Next order of business: Discuss and possibly approve buying a 2012 Tahoe, the bidding can range from \$8,000 to \$9,500 for the Police Department. Delton made a motion for the bidding to be between \$8,000 and \$9,000. Randall second, motion passed.

Next order of business: Discuss and possibly approve establishing an Emergency Management Budget.
Tabled.

Next order of business: Appoint and approve Council Members to sign the loan contract from the Huntington State Bank pertaining to buying the Bank Building located at 242 E Main Street, Zavalla, Texas. Delton made the motion to appoint Mayor Guzman and Randall Dykes to sign the loan contract. Randall second. Barbara and Pam voted against. Mayor Guzman broke the tie and motion passed.

Next order of business: Adjourn into Executive Session concerning Personnel Issues pertaining to Aimee Cloutier per Texas Government Code 551.074 The Council went into Executive Session at 6:47 p.m. and reconvened at 7:35 p.m.

Next order of business: Discuss and possibly take action concerning Personnel Issues pertaining to Aimee Cloutier. Delton made to for no action, Randall second, motion carried.

Meeting Adjourned



Carlos Guzman

Mayor



CITY OF ZAVALLA
REGULAR CALLED MEETING OF THE COUNCIL
APRIL 10, 2017

The Zavalla City Council were to meet on April 10, 2017 at 6:30 p.m. Zavalla City Hall located at 838 E Main Street, Zavalla, Texas 75980.

Mayor Guzman was unable to call the meeting to order, because there was not a quorum.

Council present were Mayor Guzman, Pam Hooks and Barbara Bridges. Randall Dykes and Delton Billeaudeau was absent. Jack Kendrick had resigned at the February 2017 meeting. Employees present were Waunesa Herrington and Chief Wade. Guest present was Jamie Hopkins, J P Hopkins and Joel Hitchcock.



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
CANVASS MEETING
MAY 9, 2017

Mayor Guzman called Canvass Meeting to order.

Robert Denby gave the invocation.

Council present was Mayor Guzman and Pam Hooks. Employee present was Waunesa Herrington. Guest present was Jimmy Cassels, Robert Denby, Ronnie Runnels, Carolyn Guzman, Brenda Cox, Lloyd Cox, Denita Ross and Tom Ross.

Jimmy Cassels asked if the Council could Canvass the election without a quorum. Mayor Guzman said yes. Jimmy asked for the Results. Mayor Guzman gave the results. Which for the two-year term were Brenda Cox- 61, Pam Hooks-43, Ronnie Runnels-42, Kelly Dickinson-41, Denita Ross-41, Sue Hough-27. For the one year term Randall Dykes-50 and Daryl Cheny-34. Jimmy Cassels stated that he and Ronnie Runnels had spoken outside and that Ronnie was consider disqualified for a felony he had committed years ago and that Ronnie was not pardon by the Governor. The Mayor being the administrator over Canvassing the votes the Mayor had to declare Ronnie Runnels disqualified. With Ronnie being disqualified that would be a spot open on the Council.


The Election was Canvass and everything was approved.

Mayor Guzman declared Ronnie Runnels disqualified.

Waunesa explained how at the next meeting the Council would have the Council would have to decide if they wanted to appoint someone or have an election for the open spot on the Council.

Waunesa issued Brenda Cox and Pam Hooks their Certificates of Election and told them she would swear them in on Friday, May 12, 2017.


Carlos Guzman
Mayor


Waunesa Herrington
City Secretary

CITY OF ZAVALLA
SPECIAL CALLED MEETING OF THE CITY COUNCIL
MAY 22, 2017

The Zavalla City Council met for a special called meeting on May 22, 2017 at 6:30 p.m. at the Zavalla City Hall, located at 838 East Main Street, Zavalla, Texas 75980.

Mayor Carlos Guzman called the meeting to order at approximately 6:30 p.m. and established a quorum.

Council present were Mayor, Carlos Guzman, Randall Dykes, Brenda Cox, Pam Hooks, and Delton Billeaudeau.

Staff present were Aimee Cloutier and Stefanie Wade.

Guest present were Lloyd Cox.

Delton Billeaudeau gave the invocation.

Mayor Guzman said the next order of business was to discuss and possibly decide whether to have an election or appoint someone for the vacancy on the Zavalla City Council. Randall Dykes made the motion to appoint someone for the vacancy, Brenda Cox second the motion, all in favor, motion passed and approved.

Next order of business: If decided to appoint someone for the vacancy on the Zavalla City Council. The Council will discuss and possibly appoint someone.

Brenda Cox made the motion to appoint Denita Ross for the vacancy, Pam Hooks second the motion, all in favor, motion passed and approved.

Next order of business: Discuss and possibly appoint Mayor Pro-Tem:

Brenda Cox made the motion to appoint Randall Dykes as Mayor Pro-Tem, Delton Billeaudeau second the motion, all in favor, motion passed and approved.

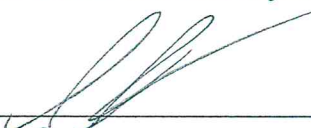
Final Order of Business: Discuss and possibly purchase a 2010 Crown Vic for the Police Department:

Mayor Guzman said he got the price of the car from \$7,000 down to \$6,000.00. He stated the owner just put four brand new tires on the vehicle and would like to get his money back for the tires bringing the total to \$6,400.00. Randall stated that it was a nice vehicle. Brenda Cox asked who it was checked out by and Carlos stated Jerry Matchet. Brenda Cox asked if the brakes were good. Carlos said yes, the only thing wrong with the vehicle was the motor on the driver's side window needed to be replaced and that was it. Delton Billeaudeau asked how many miles were on the car and Carlos said 61,000. Pam Hooks asked Stefanie if she checked out the car. She said she wanted to talk about it and gave the council a packet titled "Public's Perception

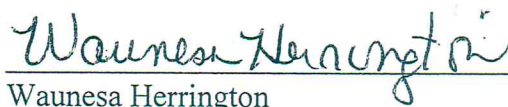
of Law Enforcement”, and read it aloud. Chief Wade stated that she is in the public every day and perception is important. She stated the clinic is going to bring in people from different counties. She stated that she believed the Mayors intentions were solely good but, she doesn't think the city should make such rash decisions. Chief Wade said the Police department has one vehicle with an eps issue and they could put it in the shop or find a local mechanic that is not going to charge the City as much as the Dodge dealership to see what is causing this issue. She stated that this car already has everything that they need but needs a new battery which she priced at \$172.00. Brenda Cox asked Chief Wade how long the car had been like that? Chief Wade said not very long. Brenda Cox told Chief Wade that she is trying to portray that if they had a new car to step out of, that they were going to do better in our police department. She also said that the police officers walk around good, look good, and smell good, but it is not going to make you work anymore. Brenda Cox asked Chief Wade if her budget allows her a new car and Chief Wade said no. Chief Wade said that they could not put the Crown Vic into action because the lights do not work. Carlos said that they do work and Tom Selman, the constable with Angelina County is going to replace the console and going to put some take down lights in the vehicle. Chief Wade wanted to know why the City wants to purchase this vehicle when it might only cost the City \$500.00 to fix the vehicle we currently have. Councilwoman Brenda Cox said it should have been put into action before the City got this one lined up. Mayor Guzman said this car would be great even if we only got two or three years out of it. Council woman Pam Hooks stated that they have been trying to do this for a long time, but the Mayor would not let anyone do anything until he found something that he wants to get. Councilwoman Brenda Cox said that was uncalled for. The mayor asked Chief Wade if he would not let her get anything and Chief Wade said she did not say that. Pam said she was not talking about Chief Wade she was talking about in general. Mayor Guzman asked for a motion. Councilwoman Brenda Cox made the motion to buy the 2010 Crown Victoria, Randall Dykes second the motion, Delton Billeaudeau for, and Pam Hooks against. Item passed and approved.

Pam Hooks stated that the City is going broke, broke, broke and Brenda Cox said we have so many haters.

Mayor Carlos Guzman adjourned the meeting at 6:50 p.m.



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING
JUNE 12, 2017

The Zavalla City Council met in regular meeting on June 12, 2017 at 6:30 p.m. at the Zavalla City Hall located at 838 E. Main Street, Zavalla, Texas 85980.

ORDER OF BUSINESS

Mayor Guzman called the meeting to order, established a quorum and welcome the guest.

Council present were Mayor Guzman, Pam Hooks, Brenda Cox, Denita Ross and Randall Dykes. Employees were Waunesa Herrington, Aimee Cloutier, and Jess Williams. Guest present were J. P. Hopkins, Loyce Lawrence, Carolyn Guzman, Tom Ross, Lloyd Cox, Jamie Hopkins, Barbie Davis, and Robert Denby.

J. P. Hopkins gave the invocation.

Open Forum

Aimee Cloutier spoke under open forum. She handed all the Council a copy of the form that Chief Wade asked to be put in her personnel file. Aimee stated that nowhere on that form does it give Chief Wade the permission to run a background check on her. Aimee asked if she could get paid for working from home. She understood that Chief Wade did. Aimee stated she did not get paid when she was called several times about work when she was off on Maturity Leave. Aimee stated she thought that Chief Wade was her friend, but she found out different and that she wanted her to get the Chief of Police position even if that is not what is being said.

Waunesa read the Zavalla Volunteer Fire Department report.

First order of business: Consider and possibly approve March 13, 2017 minutes. Brenda made the motion to approve and Randall second. Pam said that was fine but on item 9 that it Pam and Barbara's name need to be swapped. After the change, the motion carried.

Next order of business: Consider and possibly approve March 21, 2017 minutes. Randall made the motion to approve, Brenda second, motion carried.

Next order of business: Consider and possibly approve documentation state there was not a regular Council Meeting in April 2017. Randall made the motion, Brenda second, motion second.

Next order of business: Consider and possibly approve documentation statin there was not a regular Council Meeting in May 2017. Randall made the motion, Pam second, motion carried.

Next order of business: Consider and possibly approve the minutes from the Canvass meeting on May 9, 2017. Brenda made the motion to approve, Randall second, motion carried.

Next order of business: Consider and possible approve the documentation stating there was not a Special Called Meeting on May 17, 2017. Randall made the motion to approve, Brenda second, motion carried.

Next order of business: Consider and possibly approve the May 22, 2017 Special Call Meeting Minutes. Brenda made the motion to approve, Randall second, motion carried.

Next order of business: Discuss and possibly approve the HACH Contract pertaining to calibration on the turbidity meters. Or go out for bids. Randall made the motion to stay with HACH, Denita second, motion passed.

Next order of business: Discuss and possibly take action on giving the Mayor permission to transfer money to cover payroll. Randall made the motion to give the Mayor permission to transfer money to cover payroll, Brenda second. Pam abstained. Motion passed.

Next order of business: Accept Delton Billeaudeau resignation. Randall made the motion, Denita second, motion carried.

Next order of business: Discuss and possibly appoint someone for the vacant position. Pam made the motion to appoint Kelly Dickinson, Brenda second, motion passed.

Next order of business: Discuss and possibly approve send out a letter pertaining to 911 address to be on Resident's Houses and requiring a shut off valve on Customer's side of the meter. Randall made the motion, Denita second, motion carried.

Next order of business: Discuss and possibly approve Easement from Oncor. Pam made the motion, Randall second, motion carried.(See Attached Easement)

Next order of business: Discuss and possibly approve Log or Time Sheets/card for all employees. Pam made the motion for all employees to punch a time clock, Denita second, motion carried. Mayor Guzman asked that the Police Department keep a log on each officer.

Next order of business: Discuss and possibly approve removing Barbara Bridges, Jack Kendrick and Delton Billeaudeau on all banking accounts. Pam made the motion, Denita second, motion carried.

Next order of business: Discuss and possibly approve adding Brenda Cox, Denita Ross and whoever took Delton Billeaudeau replacement on all banking accounts. Pam made the motion to add Brenda Cox, Denita Ross and Kelly Dickinson, Randall second, motion passed.

STAFF REPORTS

Chief Wade was absent.

Waunesa said she had emailed Lori from the Auditor's Office and asked about 2014. She would call them again.

Jess said the GUI Well was using more filters this year than last year. Well #1 was down and having to be redone. But it is online now. Maybe need to talk to the Commissioner about help with the road.

One of his guys is hurt, his next Doctor Visit is July 5, 2017.

Aimee-nothing

COUNCIL REPORTS

Randall-nothing

Denita asked Jess if he needed a part-time person since one of his guys is off hurt.

Brenda Cox asked who was monitoring the worker on worker's comp. Waunesa told her that a lady from TML, had talking to him and visiting with him. But that she would check on it tomorrow.

Pam asked about the Clinic. Pam asked if the City had got the drug test results back. Waunesa said yes that day.

Mayor Report

Mayor Guzman stated that Tom Selman is working on the new police car. Putting lights on it and making sure it was safe.

Next order of business: Consider and possibly approve April, May and June bills. Randall made the motion to pay the bills, Brenda second, motion passed.

Meeting Adjourn

A handwritten signature in black ink, appearing to be 'CG', written over a horizontal line.

Carlos Guzman
Mayor

Waunesa Herrington
City Secretary

CITY OF ZAVALLA
REGULAR CALLED MEETING OF THE COUNCIL
JULY 10, 2017

The Zavalla City Council met in regular session on July 10, 2017 at 6:30 p.m. at the Zavalla City Hall located at 838 E Main Street, Zavalla, Texas 75980.

Mayor Guzman called the meeting to order, established a quorum and welcome the guest.

Joel Hitchcock gave the invocation.

Council Members present were Mayor Guzman, Pam Hooks, Brenda Cox, Denita Ross, Kelly Dickinson, and Randall Dykes. Employees present were Officer Anthony Ross, Aimee Cloutier and Waunesa Herrington. Guest present was Chris Wade, Madison Porter, Carolyn Guzman, Jamie Hopkins, Floyd Cox, Eric Carver, Loyce Lawrence, Tommy Nordstrom, Briana Strait, Eunice Detterline, Joel Hitchcock, Don McDonald, and Evelyn McDonald.

OPEN FORUM

Waunesa read Glenda Julian's compliant out loud. She would like for the City to send the property owner beside her business a letter and asking them to mow their property.

Joel Hitchcock spoke about a class that just started called Grief Support Group at the Solid Rock Church and wanted if there was some place they can put a sign up in town.

Eunice Ditterline wanted to know if they could put something in the pot holes on Campus Drive.

Chris Wade gave the Zavalla Volunteer Fire Department Report.

Next order of Business: Eric Carve with Axley & Roade, LLP to discuss the City's Audits. Eric stated there was a lot of items that are not being recorded correctly on the financial statements. He wants to implement a plan, to help things move faster. Axley & Rode are not doing a audit, they are doing Compilation Financial Statements. Pam asked how long have they been working on this. Eric said about a year. Eric said there has been some delays in getting the information they needed. Eric stated that the initial set up in QuickBooks was not done correctly. Eric stated they want to establish a good figure for December 31, 2016 and move forward. By the end of the year 2017 will be ready to be audited. Kelly wanted to know if could come and visit with him at his office, Eric said yes.

Next order of Business: Molina Courtney with the Huntington State Bank. Sign papers for bank accounts. Tabled

Next order of Business: Set a date for Budget Workshop. Randall Dykes made the motion to have the 2018 Budget Workshop on August 1, 2017 at 6:30 p.m. Denita Ross second, motion passed.

Next order of Business: Discuss and elect someone to be on the Angelina County Health Board. Randall Dykes made the motion to appoint Brenda Cox, Pam Hooks second, motion passed.

Next order of Business: Discuss and possibly take action on changing the Regular City Council Meeting night to the second Tuesday of every month and start at 6:00 p.m. Kelly Dickinson made the motion, Brenda Cox second, motion passed. Pam Hooks opposed.

Next order of Business: Discuss and possibly take action on getting a contract with the County to patch City Road. No Action. Kelly Dickinson stated there was one already in place. Wanted Waunesa to check into it.

EXECUTIVE

Next order of Business: Adjourn into executive session to discuss and possibly hire a new Chief of Police. Council adjourned in to executive session at 6:47p.m. and reconvene at 7:08 p.m.

Next order of Business: Possibly take action on hiring a new Chief of Police. Kelly Dickinson made the motion to hire Chris Wade, Brenda second, motion carried.

Next order of business: Consider and possibly approve June 12, 2017 minutes. Pam Hooks asked for a copy of the easement be put with the June 12, 2017 minutes. Denita Ross asked if the log the Council wanted has went into effect. Waunesa said everyone is punching a time clock. Denita made the motion to accept the minutes after easement document was attached, Randall Dykes second, motion passed.

Next order of business: Consider and possibly approve June 16, 2017 minutes. Pam Hooks made the motion to accept the minutes, Randall Dykes second, motion passed.

Next order of business: Consider and possibly approve June 19, 2017 minutes. Pam Hooks made the motion to accept the minutes, Randall Dykes second, motion passed.

STAFF REPORTS

Officer Anthony Ross gave the Police Department Report. His report is attached.

Waunesa said that FEMA is coming this week to see if everything is completed. Wendy from Grant Works email and said she should know something soon. Need to notify the NIBRAS Grant about the change in the Chief of Police. The City has up to 2 years to use the Grant. From what she understand the computer in the Police Department Vehicles need to be updated. She had called Ray Vann and he told her they were going to start on the Clinic in August and take bids. Ray told her they would be finished in January, 2018. Mayor Guzman stated they will be asking for an extension. That the Groveton Clinic as trying to get a Temple Grant to help them with the Clinic in Zavalla. She sent them the information they needed to complete the Temple Grant.

Aimee read out her stat sheet. It is attached.

The Council went into Executive session at 7:23 p.m. and reconvene at 7:25 p.m.

COUNCIL REPORTS

Denita Ross

1. She was informed that the Water Department need inventory on hand. She would like to Jess be able to buy the inventory.
2. She wanted to know if any of the Council sat in on the interview for the Chief of Police. She understood that one of the Council was supposed to.
3. She wanted to know where the City was on hiring a full-time Water Clerk, since it had been tabled since the March 13, 2107 meeting. Pam stated she didn't know where the money was going to come from the budget is tight.
4. She would like for all the City Council members to watch the video of the Open Meeting Handbook since it changed every 2 years.

5. She would like a Park Committee created. Everyone told her the Community tried to do that a few years back and it caused a big uproar. Mayor Guzman and Randall Dykes stated that some people were accused of stealing money.
6. She would like a Scholarship Committee and it not be associated with the City. Since the City cannot be involved in raffling anything off and that is the only the kids have of earning money.

Randall Dykes-Nothing

Kelly Dickinson

Kelly stated he wanted to look at the financials and make some changes. The financials need to be watched closely and he plans on doing that.

Brenda Cox

Brenda Cox asked Denita Ross if she wanted to talk to Bill Stewart in Huntington about creating the committees she was interested in. Denita said yes, she would talk to him.

Pam Hooks


Pam wanted to know if there has been any more talk about the 911 address and the shut off valves. Waunesa stated it is not fair for Jess to have to come out on his own time and turn water off and on for people to work on their water. Pam said the letter was not written quite right. Waunesa stated Jess is the one that approved the letter.

MAYOR REPORT

Mayor Guzman stated there is a possibility that someone might be wanting to buy the bank. But he could not give any details. Randall asked him the start date for the Clinic. Mayor Guzman said September 1, 2017 and they were going to file for an extension.

Next order of business: Consider and possibly approve July bills. Randall made the motion to approve the bills, Kelly second, motion passed.

Meeting adjourned



Carlos Guzman
Mayor

Waunesa Huntington
City Secretary

CITY OF ZAVALLA
2018 BUDGET WORKSHOP
AUGUST 1, 2017

The Zavalla City Council met on Tuesday, August 1, 2017 at 6:30 P.M. at the Zavalla city Hall located at 838 E. Main Street, Zavalla, Texas 75980 for a 2018 Budget Workshop.

ORDER OF BUSINESS

Mayor Guzman called the meeting to order, established a quorum, and welcome the guest.

Tom Ross gave the invocation.

Council present were Mayor Guzman, Pam Hooks, Brenda Cox, Denita Ross and Randall Dykes. Employees present was Chief Chris Wade, Judge Julie Alston and Waunesa Herrington. Guest present was Tom Ross.

Chief Chris Wade presented his budget and it was discussed. Judge Julie Alston presented her budget and it was discussed. Waunesa presented her budget and it was discussed. Jess was not present to present his budget, because he was on vacation. The Council asked for Jess to be at the next Budget Workshop. Nothing was decided on any budgets. The Council discussed that Employees might have to pay a portion of their health insurance. If the Council decided to do this, they would have to change the part in the Policy Handbook where the City pay all Employee's health insurance in City's Personnel Policy Handbook.

Workshop Adjourned



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
REGULAR CALLED MEETING OF THE COUNCIL
AUGUST 8, 2017

The Zavalla City Council met in regular session on Tuesday, August 8, 2017 at 6:00 p.m. at the Zavalla City Hall located at 838 E. Main Street, Zavalla, Texas 75980.

Mayor Guzman called the meeting to order, established a quorum, and welcome the guest.

Council present were Mayor Guzman, Kelly Dickinson, Randall Dykes, Pam Hooks, Brenda Cox and Denita Ross. Employees present were Jess Williams, Waunesa Herrington, Chief Chris Wade and James Denby. Guest present was Carolyn Guzman, Tom Ross, Jamie Hopkins, Thomas Blaclock , Keith Jones, Ray Vann, Candace Davis, Mr. Wallace, Eunice Ditterline, Jed Morris, Jenny Lynn Wright, and Robert Denby.

Tom Ross gave the invocation.

Under Open Forum Tom Ross stated that he wat in the Military. The Military requires him to do Community Service, and he would like to offer his services to the City of Zavalla for his Community Service. Tom also said he was interested in buying the vacant lot beside the Bank Building.

Thomas Blaclock have the Zavalla Volunteer Fire Department report.

Next order of business: Consider Engineer Recommendation and possibly award Construction Contract for the 2015 TDA CEF Building TDA #7215098. Randall made the motion to go with Timberline Construction for the base bid and alternate 1 and 3, Kelly second, motion carried.

Next order of business: Consider and possibly approve Health Fair to be held at Zavalla City Hall on September 12, 2017. Jenny Lynn Wright explained about the Health Fair and told who was some of the Health Fair sponsors were. Randall made the motion to approve have the Health Fair, Pam second, motion carried.

Next order of business: Consider and possibly approve July 10, 2017 minutes. Pam made the motion to approve the minutes, Randall second, motion carried.

Next order of business: Discuss Motel Tax. Kelly said he asked for this to be on the Agenda. He would like to see if this would bring in a little more income for the City of Zavalla. The Council would like to know what part of the Motel Tax would the City get to keep and what could it be used for

STAFF REPORT

Jess said there was a issue with the Gui Well the day before, but got it back on line today. Carl took his test, but won't know the results for about four weeks. The Mayor told everyone he gave permission for Zavalla Cemetery could borrow the back hoe to help dig a grave. They were having problems with their equipment. He thought that was the right thing to do. Jess said they did have a lot of patch work that needed to be done on the roads. They did a load of patch, if anyone knew of anything that needed to be fixed to let them know. Jess also mentioned as that everyone knew the City's equipment was old, and when you have old equipment you must work on it. Brenda asked about leasing equipment.

Waunesa said she had the paperwork for the Council to sign for the City's checking accounts, also when the bank closed out the oldest CD they were supposed to close it out to zero, but somehow it has a small amount still in it. She needed two signatures to close it out completely. Eric from the Auditor's Office came and look at the Court and Water Software. He told Aimee some things he wanted her to do. Also, they were going to someone from their office out Livingston to come and show us some things about the software.

Mayor Guzman asked for the Council to go into closed session at 6:35 p.m. and reconvene at 6:45 p.m.

Chief Chris Wade gave his report. He stated had to have some work done on the Charger. He was working on e-grant for safety vest. Kelly asked what was the best vest. Chris stated these are supposed to be able to with stand 50 caliber. Mayor Guzman mentioned that Aimee told him that you had to have a body camera on you to be able to work traffic. Chris said he was going to check on it the next day. When he went to his Conference he wasn't told the same thing Aimee was told. Chris said the Council wanted him to check on how much interest the City was paying on the old court cost. He was told it is 0% interest. He introduced James Denby. Denita asked how you went about getting Reserves. Chris explained how you to do background on them just as if you were hiring them.

COUNCIL REPORT

Brenda-nothing

Kelly-nothing

Randy-nothing

Denita-nothing

Pam-nothing

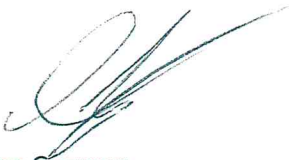
MAYOR REPORT

Mayor Guzman said someone is still interested in the bank building, they just came back from vacation. But he couldn't tell anyone anything about it yet.

Jed explained how the City lost the Water Grant, they had applied for.

Next order of business: Consider and possibly approve August 2017 bills. Randall made the motion to pay the bills, Brenda second, motion carried.

Meeting Adjourned



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
REGULAR CALLED MEETING OF THE COUNCIL
SEPTEMBER 12, 2017

The Zavalla City Council met in regular session on Tuesday, September 12, 2017 at 6:00 p.m. at the Zavalla City Hall located 838 E. Main Street, Zavalla, Texas 75980.

Mayor Guzman called the meeting to order, established a quorum, and welcome the guest.

Council present were Mayor Guzman, Kelly Dickinson, Randall Dykes, Pam Hooks, Brenda Cox and Denita Ross. Employees present were Chief Chris Wade and Waunesa Herrington. Guest present was Tom Ross, Jamie Hopkins, Lloyd Cox, Daniel Summers, Carolyn Guzman, and Shelby Atwood Weatherford.

Brother Dan Summers gave the invocation.

No one spoke under open forum

Chris Wade gave the Zavalla Volunteer Fire Department Report. Chris stated that August was a slow month, they had only one structure fire. The Fire Department had a fish fry and it went good.

Next order of business: Discuss and possibly approve for Shelby Atwood Weatherford to put tires at the City Park for an Exercise Class. Shelby stated she was teaching an exercise class at the Park and would like to leave 3 tires at the Park. Mayor Guzman asked what the liability. Shelby said the students have signed a waiver and consent form. Denita asked if the City was going to get anything out of it. No, they were not. Randall made the motion to approve, but must first check with Jimmy Cassels, Brenda second, motion carried.

Next order of business: Discuss and possibly approve repairing Dodge Charger or purchasing a Police Vehicle. Chief Chris Wade said to repair the Dodge Charger it would be between \$2500 to \$3500. To buy the Crown Vic, he found it cost between \$5000 and \$8000 to put into service. Randall made the motion to fix the Dodge Charger, Denita second, motion carried.

Next order of business: Discuss and possibly approve selling out of service Dodge Charger. Brenda made the motion to sell, Kelly second, motion carried. When you go out for bids there would be a minimum bid of certain amount. One if the equipment stayed on and one if the equipment was taken off. Chief Chris Wade would set the minimum bid.

Next order of business: Discuss and possibly approve August 1, 2017 minutes for the 2018 Budget Workshop. It needed to be put on the Agenda about employee's insurance. Randall made the motion to approve, Brenda second, motion carried.

Next order of business: Discuss and possibly approve August 8, 2017 regular meeting minutes. Denita was concerned about the way the minutes was written under open forum. It needed to be corrected. Randall made the motion to accept the minutes after the correction, Brenda second, motion carried.

Next order of business: Discuss and possibly approve August 15, 2017 minutes for the Public Hearing on the 2018 Budget. Denita made the motion to accept, Randall second, motion carried.

Next order of business: Discuss and possibly approve August 29, 2017 Special Meeting Minutes. Denita made the motion to accept the minutes, Brenda second, motion carried.

STAFF REPORTS

Chief Chris Wade gave his monthly report it is attached. Chris told how he had hired Cody Whitworth, he would be present, but he was out on a call. Denita asked if Cody was full time, Chris said yes. Mayor Guzman asked how much was the computers for the cars. Chris said they were around \$14,056. But he was looking into leasing them. Brenda asked which was the most cost effective. Chris said that if he purchased the computers today, the City would be looking at the same thing in about 5 years.

Waunesa gave Aimee's Court Report and explained that Aimee was Teen Court Training that night. She reported that the Health Fair went good and they wanted to start holding a Health Fair at Zavalla about every 6 months. Waunesa told how she asked them if they could hold a flu shot clinic in Zavalla. Also, that Eric from the Auditor's office was coming on the 22 or 25.

COUNCIL REPORTS

Randall stated how he thinks that Chris and the Police Officers are doing a great job.

Denita – nothing

Kelly made the comment he was in on the Water Situation and it was not easy. That those guys are dedicated. They did not stop till it was done, even in the rain.

Brenda stated that Mr. Ross stated he could volunteer his time does it need to be put on the agenda. Brenda said the City needs to enforce the ordinance for mowing the grass. Maybe Chris and Waunesa need to send them letter. Then she asked about our Canine Friends.

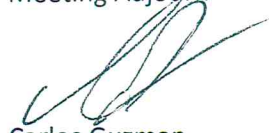
Pam was concerned that the City was not following the Policy Handbook concerning the City's policy on Drug Testing. The Council said put the Policy Handbook on the agenda for next month. Pam said people were asking if the City was selling the Bank Building or not. She thinks if the City sells the bank building that all the Council should be involved in setting the price.

MAYOR REPORT

Mayor Guzman stated they have started on the Clinic. The Contractors were concerned about the road holding up. Jed asked if you get Temple Inland Grant to help fix the road. Mayor Guzman said he told him no. Mayor Guzman said he does have someone looking at the bank building, the person has been gone on vacation.

Next order of business: Discuss and possibly approve September 2017 bills. Randall made the motion to pay the bills, Kelly second, motion carried.

Meeting Adjourn



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
REGULAR CALLED MEETING OF THE COUNCIL
OCTOBER 10, 2017

The Zavalla City Council met in regular session on Tuesday, October 10, 2017 at 6:00 p.m. at the Zavalla City Hall located 838 E. Main Street, Zavalla, Texas 75980.

Mayor Guzman called the meeting to order, established a quorum, and welcomed the guest. Mayor Guzman asked for a moment of silence for the victims of the shooting at Los Vegas.

Council present were Mayor Guzman, Brenda Cox, Pam Hooks. Kelly Dickinson, Denita Ross and Randall Dykes. Employees present were Waunesa Herrington, Chief Chris Wade, Jess Williams and Billy Walton. Guest present were Carolyn Guzman, Eunice Ditterline, Steve Mallory, J. P. Hopkins, Elizabeth McDonald, Don McDonald, Charlotte Boyles, Nigel Boyles, Sue Morrell, Rev. Dan Summers, Tonja Dykes, and Tyler Hill.

J. P. Hopkins gave the invocation.

OPEN FORUM

Eunice Ditterline asked what Ordinance 39 pertain to. She stated one of the reason she moved to Zavalla is because she did not want to be told how to maintain her property. Waunesa told Mrs. Ditterline she would get her a copy of Ordinance 39.

Charlotte Boyles stated that she didn't want the City to sell the Bank Building, she would like to see City Hall moved to that location.

Chris Wade gave the Zavalla Volunteer Fire Department Report. The Fire Department had 3 structure fires, 3 brush fires. The Zavalla Volunteer Fire Department would be hosting their annual Haunted House it would be open on October 26, 27, 28 30, and 31.

Next order of business: Discuss employee's health insurance and possibly approve if employees need to pay a portion of their health insurance and how much. Randall made the motion to table, Brenda second, motion carried.

Next order of business: Discuss and possibly approve changes to the City of Zavalla's Policy Handbook. The Council decided they needed a workshop for this item and the workshop would be October 24, 2107 at 6:00 p.m.

Next order of business: Discuss and possibly approve what action the Council wants taken pertaining to Ordinance 39. Brenda made the motion to table and it would be discuss at the workshop, Randall second, motion carried.

Next order of business: Discuss and possibly approve contract with Axley & Rode, LLP. Denita stated it does not have an ending date. Brenda made the motion to table, Denita second, motion carried.

Next order of business: Discuss and possibly approve an investment Policy. Denita would like for there to be a statement that the investment officer could not invest any money or assets without the approval of the Zavalla City Council. Kelly made the motion to pass the investment policy, but that sentence needed to be added, Randall second, motion carried.

Next order of business: Discuss and possibly approve resolution appoint Waunesa Herrington (City Secretary) as Investment Officer. Mayor Guzman want the same sentence added to the resolution as that was in the Investment Policy. Kelly made the motion to pass the resolution with that sentence added, Denita second, motion passed.

Next order of business: Discuss and possibly approve Senior Class using the Bank Building for a haunted house. Denita made the motion no to let the Seniors use the Bank Building, Brenda second, motion carried. Randall Dykes opposed. He would like for the Seniors to able to use the building for a haunted house.

Executive Session

Council went into executive session at 6:50p.m. and reconvene at 7:30p.m.

Next order of business: Discuss and possibly approve selling the Bank Building located at 242 East Main and the property located beside it. Randall made the motion not to sell the Bank Building, Denita second, motion carried.

Next order of business: The City Council intends to enter into Closed Session under Chapter 551.0745 of the Texas Government code to discuss personnel matters.

Billy Walton

Carl Freeman

Next order of business: Possibly take action pertaining to personnel matters.

Billy Walton-Kelly made the motion to put Billy Walton on a 180-day probation, Randall second, motion carried.

Carl Freeman- Kelly made the motion to put Carl Freeman on a 180-day probation, Randall second, motion carried.

STAFF REPORTS

Police Department report is attached. Chris said the Police car the City put up for bid is at City Hall and he had received one bid.

Jess said everything was running about normal. He knows it might be a little early, but he would like for the City to buy some new Christmas decorations.

Waunesa stated that people were already calling and asking about the Christmas Parade. By the ordinance book the Christmas Parade is set for the second Saturday in December.

COUNCIL REPORTS

Randall wanted to make the City buys candy for Halloween, and he plans on setting up the bank building if anyone wants to come help hand out candy.

Denita stated that someone told there was some ant beds at the City Park.

Kelly-nothing

Brenda-nothing

Pam asked about road repair the County did. Who approved it and who was going to pay for it. She asked about the water well upgrade. Waunesa said she would call and talk to Jed about it. Pam stated she was told that a waiver for the Park was not any good. She would like to know about the bank deed. Was the deed for the Clinic separate from the bank? Pam wanted all City Council Members to know if

they wanted to look at anything, as Council Members they were allow. She asked Jess if he had talked to Bobbie Cheshire?

MAYOR REPORT

Mayor Guzman stated he had talked Bobby Cheshire and he was fine. We are moving forward.

Next order of business: Consider and approve September 12, 2107 meeting minutes. Randall made the motion to accept the minutes, Brenda second, motion passed.

Next order of business: Consider and approve October 2017 bills. Brenda made the motion to pay the bills, Randall second, motion passed.

Meeting Adjourned



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING
NOVEMBER 14, 2017

The Zavalla City Council met in regular session on Tuesday, November 14, 2017 at 6:00 p.m. at the Zavalla City Hall located at 838 E. Main Street, Zavalla, Texas 75980.

Mayor Guzman called the meeting to order, asked for a moment of silence for people in Southern Texas, established a quorum and welcome guest.

J. P. Hopkins gave the invocation.

OPEN FORUM

Denita Ross discuss her water bill. She had a high-water bill, she asked the Water Department to replace her water meter. The Water Department replace her water meter twice. Denita said they should still have her old water meter, if they wanted to have it tested. Something was wrong with the first meter that was installed, the second meter is ok. Brenda asked Denita if she had any soggy ground. Denita said no. Pam asked her if the water account was in her name.

Jackie Music said there is no excuse for her water bill to be that high. She has look, and she does not have a leak anywhere. She said her water was milky too, she said Waunesa told her that was because there was air in the line.

Chris Wade gave the Zavalla Volunteer Fire Department report. Chris said that not much went on this month. The Fire Department had the Haunted House and they did pretty good on it.

Next order of business: Discuss and possibly take action on Jackie Music's water bill. Jackie want to know what the Council's excuse was for her water bill being high. Because she has checked it out and she does not have a water leak. Her September bill was high and then her October bill was normal. Pam tried to tell her that she had a high-water bill and there was not excuse for hers and she paid. Jackie told Pam she didn't care about her water bill. Jackie thinks the City should pay for her current water bill because her September bill was high, and it should not have been. She told the Council they can run a check on her meter, but she was not paying for it no matter what the results were. Brenda made a motion to check her meter, motion died.

Next order of business: Discuss and possibly approve contract with Axley & Rode, LLP. Eric with Axley & Rode spoke about how things are going and what they are working on. He said everything should be done by the end of the year. Randall made the motion to accept the contract with an end date of December 31, 2017, Denita second, motion carried.

Next order of business: Discuss and possibly approve selling City Property located on 2nd Street and also the property located on HWY 69(where a water well was located one time) going towards Huntington on the left. Randall made the motion to sell the property, Denita second, motion failed. Kelly, Brenda and Pam opposed.

Next order of business: Discuss and possibly approve selling the City of Zavalla's Boom Ax. Kelly made the motion to sell, Brenda second, motion passed.

Next order of business: Discuss and possibly approve a Resolution for Rifle-Resistant Body Armor Grant Program. Randall made the motion to approve Resolution, Kelly second, motion passed.

Next order of business: Discuss and possibly approve hiring a part time dog catcher from the City of Huntington for \$7,500 a year (2 half days a week). Pam made the motion to hire dog catcher for 6 months, Kelly second, motion carried.

Next order of business: Discuss and possibly approve change November 23, 2017 payday to November 22, 2017. Kelly made the motion, Randall second, motion carried.

Next order of business: Discuss and possibly approve Water Department Financial Procedures that the Auditor recommended. Randall made the motion to approve, Kelly second, motion carried.

Next order of business: Discuss and possibly appoint a committee for the 2017 Christmas Parade. The Council appointed Waunesa Herrington, Carolyn Guzman, Patty Byrd, Denita Ross and Madison Porter. Randall made the motion, Kelly second, motion carried.

Next order of business: Discuss and possibly approve setting up a checking account for Juvenile Case Manager. Randall made the motion, Kelly second, motion carried.

STAFF REPORT

Billy said he couldn't not have fixed the water leak without the contractors. Pam asked Billy if he knew anything about Denita Ross's water leak. He said everything on the City's side was new. Chief Chris Wade said that Cop Sync had went bankrupt and he was not going to send them any money. Cop Sync did finally get approval to pay the Police Department's WiFi for their cars. Chris gave his monthly for the Police Department, it is attached. Aimee gave her monthly report and asked for help in the front. The front office is getting behind. She invited everyone to go to Teen Court's mock trial. Waunesa said she gave the Council some forms she would like for them to look at pertaining to going out for bids for Bank Contract. She told how Eric said that the City needs a contract with whatever Bank they use. These forms will be on next month agenda.

COUNCIL REPORTS

Randall-nothing

Denita-nothing

Kelly-Halloween was great.

Brenda-nothing

Pam stated how Bobby Cheshire approached her about the City paying for the road work the County did inside the City. She said she asked him who picked the roads. He said he did. She said she told him the City didn't have an interlocal agreement with the County for this year. She asked Waunesa about the deed for the Clinic and the bank building. She felt like they should be on two different deeds. Also, Pam said she was not against buy Christmas decoration. Maybe just not spending so much on the decorations.

MAYOR REPORT

Mayor Guzman told the Council the City received the Temple Grant for \$100,000.00 to help with the Clinic. Said the sales tax revenue was up from last month.

Next order of business: Discuss and possibly approve October 10, 2017 minutes. Denita said on bottom of first page last paragraph. It should be investment officer could not invest. Last page at the top it should be has Jess talked to bobby Cheshire? Randall made the motion to accept the minutes after the changes, Brenda second, motion carried.

Next order of business: Discuss and possibly approve November 2017 bills. Kelly made the motion to pay the bills, Brenda second, motion passed.

Meeting Adjourned



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING
DECEMBER 12, 2017

The Zavalla City Council met in regular session on Tuesday, December 12, 2017 at 6:00 p.m. at the Zavalla City Hall located at 838 E. Main Street, Zavalla, Texas 75980.

ORDER OF BUSINESS

Mayor Guzman called the meeting to order, established a quorum and welcome guest.

Council present were Mayor Guzman, Pam Hooks, Brenda Cox, Denita Ross and Randall Dykes. Kelly Dickinson was absent. Employees present were Aimee Cloutier, Jess Williams, James Denby and Waunesa Herrington. Guest present was Steve Mallory, Eunice Ditterline, Carolyn Guzman, Jamie Hopkins, J. Scot Cooper, Loyce Lawrence, J P Hopkins, Faith Phillips, Bobby Cheshire, Steve Smith and Judy Smith.

J. P. Hopkins gave the invocation.

OPEN FORUM

Scott Cooper spoke under open forum. He introduced himself and stated that he would be running for Commissioner Pct. 4 and he would look forward to working with the City of Zavalla.

No one gave the Zavalla Volunteer Fire Department Report

Next order of business: Discuss and possibly approve for Faith Williams to use the property located between the old bank building and DeeDee Donuts for a firecracker stand. Pam made motion not to approve for a firecracker stand, Randall second, motion passed.

Next order of business: Discuss and possibly approve the form for Request for Proposal for Banking Services and Bank Depository and Collateral Agreement. Brenda made the motion put 25% for all percentages on #5 on Request for Proposal for Banking Services and approve forms, Randall second, motion passed.

EXECUTIVE SESSION

Went into executive session to consult with City Attorney at 6:07p.m. and reconvene at 6:14p.m.

Next order of business: Discuss and possibly approve paying the County for the road work they did inside the City Limits. Randall made the motion to pay the County, with some up front and make monthly payments, Brenda second, Pam opposed, motion passed.

Next order of business: Discuss and possibly approve part-time help in the front office. Randall made the motion to hire part time help in the front office, Denita second, Brenda and Pam opposed. Mayor Guzman broke the tie voting to hire a part time help for the front office. Motion passed.

Next order of business: Discuss and possibly approve buying a Police Vehicle. Randall made the motion to table, Brenda second, motion passed.

STAFF REPORT

Jess said Carl is stilling trying to get his license, parade look good, had a water leak and fix it. They are sell the rock off the railroad track for \$150 a load. Which is super cheap, and he would like to get some for the Sewer Plant Road.

Aimee gave her monthly report.

Waunesa stated that the Police Department and the Dog catcher report was in their packet. She said she went to a workshop that day. The workshop explained how there was financing available for the water.

COUNCIL REPORTS

Randall said he heard the parade was great, wishes he could have seen it, but he was at work.

Denita said the parade lasted 45 minutes.

Brenda-nothing

Pam asked when the clinic was going to be completed. Thanked the guys for working hard in the rain on the pipe. Pam asked about the comp time for Salary Employee, she understood that the law pertaining to Salary Employees getting over time did not pass. So how was salary people getting comp time. Brenda asked how do you work over on salary? You get paid 80 hours regardless for a two-week period. Waunesa explained it was just documentation on how many hours the salary employees work.

MAYOR REPORT

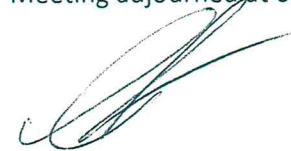
Mayor Guzman said thanks to everyone for the good year we have had.

Next order of business: Discuss and possibly approval of the previous month's minutes. Brenda said that on Page 2 of the minutes a word was left out. That the City didn't have an interlocal agreement with the County. Brenda made the motion to accept the minutes after the correction, Randall second, motion passed.

Next order of business: Discuss and possibly approval of December bills. Randall made the motion to pay the bills, Brenda second, motion passed.

Meeting Adjourn

Meeting adjourned at 6:45 p.m.



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary